



**REGIONAL
TRANSIT AUTHORITY**
OF SOUTHEAST MICHIGAN

Proposed Meeting Summary

Board of Directors

Thursday, August 17, 2023

1:00 PM

1. Call to order at 1:03 PM

Board Members Present:

Dave Massaron; Don Morandini; Helaine Zack; Dr. Erica Robertson; Freman Hendrix; Jeannette Bradshaw; June Lee; Alma Smith; Ned Staebler

RTA Representatives Present:

Ben Stupka; Khalil Davis; Julia Roberts; Kameron Bloye; Shauna Morris; Corri Wofford (virtual)

Other Meeting Participants:

Morrow and Associates – RTA Consultant
Michelle Hodges, Rehmann – RTA Consultant

- 2. Fiscal Year 2024 Budget Public Hearing** – Dave Massaron called the Public Hearing to order at 1:03 PM. Members of the public provided comment regarding the FY 2024 Draft Budget. A court reporter was present. The full transcript is [here](#). The Public Hearing concluded at 1:21 PM.

3. Approval of Agenda

Moved by Alma Smith and supported by Helaine Zack. The August 17, 2023, Agenda was approved.

4. Approval of the July 20, 2023, Board Meeting Summary

Moved by Alma Smith and supported by Helaine Zack. The July 20, 2023, Meeting Summary was unanimously approved.

5. Public Comment

- Robert Pawlowski provided public comment, proposing that RTA Board of Director meetings be possibly moved to later in the afternoon.
- Brother Cunningham, public transportation advocate, encouraged BOD Members to participate in ride-a-longs, asked citizens to attend the monthly DDOT meeting, and provided meeting and customer service information to the public.

6. Approval of the July 2023 Financial Reports

Moved by Alma Smith and supported by Jeannette Bradshaw, the July 2023 Financial Reports were unanimously approved.

7. **Fiscal Year 2024 Draft Budget**

The Fiscal Year 2024 DRAFT Budget was presented for public release, allowing public comment prior to BOD approval. The FY 2024 Budget will go before the Board for approval at the September 21, 2023, BOD Meeting.

8. **Master Planning Contract Extension**

Julia Roberts presented the HNTB contract extension for RTA's Master Planning Services, as included in the meeting packet. The purpose of the six-month extension is to permit sufficient time to engage in a competitive Request for Proposals (RFP) effective until March 31, 2024.

Moved by Helaine Zack and supported by Don Morandini, the Contract Extension was unanimously approved.

9. **Program Management Contract Extension**

Julia Roberts requested review and approval of the WSP six-month contract extension for Program Management Services, as included in the meeting packet.

Moved by Don Morandini and supported by Alma Smith, the Program Management Contract Extension was approved unanimously.

10. **Regional Transit Master Plan (2023 Update)**

Julia Roberts presented on the 2023 Update of the Regional Transit Master Plan, focusing specifically on the updated progress schedule, the RTA's community engagement series, and the RTA Community Feedback Form.

11. **Communications Report**

The Communications Report was deferred.

12. **Report from the Program Manager**

Ben Stupka reviewed the staff report, as included in the meeting packet.

13. **Executive Session**

The RTA Board of Directors went into Executive Session for a personnel review: 2:10 PM – 2:40 PM

14. **New Business**

There was no New Business.

15. **Meeting Adjourned at 2:45 PM**