



Proposed Meeting Summary

Board of Directors

Thursday, July 20, 2023

1:00 PM

1. Call to order at 1:03 PM

Board Members Present:

Dave Massaron; Don Morandini; Helaine Zack; Dr. Erica Robertson; Freman Hendrix; Jon Moore; June Lee; Alma Smith; Ned Staebler

RTA Representatives Present:

Ben Stupka; Khalil Davis; Corri Wofford; Melanie Piana; Julia Roberts; Isaac Constans; Shauna Morris

Other Meeting Participants:

Morrow and Associates – RTA Consultant
Michelle Hodges, Rehmann – RTA Consultant

2. Approval of Agenda

Moved by Alma Smith and supported by Freman Hendrix. The July 20, 2023, Agenda was approved.

3. Approval of the June 15, 2023, Board Meeting Summary

Moved by Helaine Zack and supported by Alma Smith. The June 15, 2023, Meeting Summary was unanimously approved, as amended.

4. Public Comment

- Robert Pawloski provided public comment regarding increasing public transit and connectivity throughout the region.
- Brother Cunningham, public transportation advocate, encouraged citizens to attend the monthly DDOT meeting, and provided meeting information to the public.

5. New Staff Introductions

Mr. Stupka introduced, Isaac Constans, RTA Communications Associate. Mel Muskovitz, Dykema Gossett, was also introduced as the RTA's attorney to new members, staff, and the public.

6. Approval to Accept June Financial Reports

Mr. Stupka noted that D2A2 and MyRide2, 3rd Quarter costs and fares were not included in the June Financial reports. The RTA is awaiting invoices from both Ann Arbor Area Transportation Authority (AAATA) and the Area Agency on Aging (AAA 1-B). Moved by Alma Smith and supported by Jon Moore, the June 2023 Financial Reports were unanimously approved.

7. Approval to Amend RTA's Procurement Policy & Procedures Manual

Mr. Stupka asked the Board to approve the Procurement Policy & Procedures Manual, per FTA policy recommendations for micro and small purchase dollar thresholds, as included in the meeting packet. Moved by Alma Smith and supported by Erica Robertson. The Procurement Policy & Procedures Manual was unanimously approved.

8. Fiscal Year 2024 Draft Budget Presentation

Mr. Stupka presented a draft of the FY 2024 Budget for review. The approval of the Fiscal Year 2024 DRAFT Budget for public release will go before the Board at the August 17, 2023, BOD Meeting.

9. Communications Report

Corri Wofford provided a summary of the RTA's efforts in improving social media presence, external communications, partnerships, and outreach, highlighting: Press announcements regarding the D2A2 Frequent Rider Passbook Program and commercial, RTA monthly newsletter, Regional Transit Master Plan (RTMP) engagement, and announced that the next Citizens Advisory Committee (CAC) Meeting will be a hybrid meeting held on Monday, August 28, 2023.

10. Report from the Program Manager

Ben Stupka reviewed the staff report, as included in the meeting packet.

11. New Business

Dave Massaron announced that there will be possible periodic Executive Sessions scheduled regarding personnel matters in the upcoming months.

12. Meeting Adjourned at 2:18 PM