



**REGIONAL
TRANSIT AUTHORITY**
OF SOUTHEAST MICHIGAN

Board of Directors

Thursday, June 15, 2023

1:00 PM

AGENDA

1. Call to order
2. Approval of Agenda
3. Approval of the May Board Meeting Summary - ACTION
4. Public Comment
5. New Staff Introductions
6. Financial Reports for May – ACTION
7. Provider Presentation – SMART
8. 5310 Call for Projects: Final Programming – ACTION
9. Communications Report
10. Report from Program Manager
11. New Business
12. Adjourn

The Board may, at its discretion, revise this agenda or take up any other issues as need and time allow.

Request for reasonable accommodations at RTA meetings require advance reservations. Individuals with disabilities requiring assistance should contact RTA Information Services at least 48 hours in advance of the meeting. Contact LaShauna Morris at 313-402-1020.

Documents and information are available in a variety of formats. Contact the RTA Information Center at info@rtamichigan.org or call 313-402-1020 to discuss your format need. .



**REGIONAL
TRANSIT AUTHORITY**
OF SOUTHEAST MICHIGAN

Proposed Meeting Summary

Board of Directors

Thursday, May 18, 2023

1:00 PM

1. Call to order at 1:04 PM

Julia Roberts, RTA Planning & Innovation Director, was introduced to the RTA Board of Directors and public attendees.

Board Members Present:

Paul Hillegonds; Don Morandini; Jon Moore; Helaine Zack; Dr. Erica Robertson; Freman Hendrix; June Lee

RTA Representatives Present:

Ben Stupka; Khalil Davis; Corri Wofford; Shauna Morris; Julia Roberts,

Other Meeting Participants:

Morrow and Associates – RTA Consultant
Michelle Hodges, Rehmann – RTA Consultant

2. Approval of Agenda

Moved by Jeannette Bradshaw and supported by Freman Hendrix, the May 18, 2023 Agenda was unanimously approved, as amended, to move item #8 (Universal Basic Mobility Pilot Contracts) to item #6 (after Financial Reports).

3. Approval of the April 2023 Board Meeting Summary

Moved by Jeannette Bradshaw and supported by Helaine Zack. The April 20, 2023, Meeting Summary was unanimously approved, as amended, to include Freman Hendrix in the attendance list.

4. Public Comment

- Robert Pawloski provided public comment supporting improvements made by the Q-Line in scheduling and the Ann Arbor Area Transportation Authority for taking steps to hire more drivers.
- Megan Owens expressed support for the major boost in Local Bus Operating (LBO) funding and offered continued willingness to collaborate with the RTA for the expansion of transit throughout the region.

5. April 2023 Financial Reports - Action

Ben Stupka introduced a new format for Financial Reports. Moved by Alma Smith and supported by Erica Robertson. The April 2023 Financial Reports were unanimously approved.

6. Universal Basic Mobility (UBM) Pilot Contracts

Ben Stupka provided an overview of the scope, schedule, budget, and agreements for services for the UBM Pilot, as included in the meeting packet. The proposed pilot program seeks to deliver an account-based mobility wallet that will allow riders the capability to access multiple transportation services with one account. Moved by Alma Smith and supported by Helaine Zack, the UBM Pilot contracts were unanimously approved.

7. M1 Rail Presentation

Lisa Nuszowski, M-1 Rail President, provided a summary of the state of the system. The full presentation is [here](#).

8. Ann Arbor Area Transportation Authority (TheRide)

Matt Carpenter, CEO TheRide, provided a summary of the state of the system. The full presentation is [here](#).

9. Federal Funding Overview

Ben Stupka provided an overview of the 2023 Federal Funding Process. The full presentation is [here](#).

10. Communications Report

Corri Wofford provided a summary of the RTA's efforts in improving social media presence, external communications, partnerships, and outreach, highlighting: 5310 public education, presentations in Lansing, Leadership Detroit panel discussion, Detroit's Hometown Tourist Day, and recognition of Arab American and Chaldean-American Heritage Month.

11. Staff Report

Mr. Stupka reviewed the staff report, as included in the meeting packet. Julia Roberts, Planning & Innovative Director, start date was 5/17/2023. Melanie Piana, Program Director, will start 5/22/2023.

12. New Business

Paul Hillegonds announced that Gov. Whitmer had appointed a new RTA Chair, as the Chair's term expired March 2022. The RTA Board and staff thanked Mr. Hillegonds for his leadership and dedication.

13. Meeting Adjourned at 3:12 PM

Regional Transit Authority of Southeast Michigan
Statement of Position
As of May 31, 2023

	Current Yr 5/31/2023	Prior Yr 5/31/2022
Assets		
Cash and Cash Equivalents	\$ 78,879	\$ 78,849
Accounts Receivable	704,157	1,424,916
Prepays and Other Current Assets	149	50
Total Assets	\$ 783,185	\$ 1,503,815
 Liabilities		
Accounts Payable	\$ 681,936	\$ 1,082,774
Accrued Payroll and Related Liabilities	17,584	13,133
Refundable Advance	81,361	405,284
Total Liabilities	\$ 780,881	\$ 1,501,191
 Net Assets		
Fund Balance	\$ 1,413	\$ 2,621
Net Revenue	891	3
Total Net Assets	\$ 2,304	\$ 2,624
 Total Liabilities and Net Assets	\$ 783,185	\$ 1,503,815

Regional Transit Authority of Southeast Michigan
Statement of Activity
FY2023 - May 2023 Admin - YTD Comparison to Budget

	Actual	Actual	Actual	Actual	Admin YTD	Budget YTD
	ADMIN - ARPA	ADMIN - MDOT 23	CHSTP	Interest/Other Admin	Total	
Revenue						
Federal Grants	\$ 746,290	\$ -	\$ -	\$ -	\$ 746,290	\$ 1,064,405
State Grants - Matching	-	-	-	-	-	-
State Grants	-	177,957	87,306	-	265,263	266,667
Local Grants	-	-	-	-	-	-
Project Match Revenue	-	-	-	-	-	-
RTA Regional Planning Set-Aside	-	-	-	-	-	500,000
Other	-	-	-	891	891	-
Total Revenue	\$ 746,290	\$ 177,957	\$ 87,306	\$ 891	\$ 1,012,444	\$ 1,831,072
Expenses						
Wages and Benefits	\$ 322,949	\$ 23,180	\$ 4,921	\$ -	\$ 351,051	\$ 556,603
Legal Services	-	15,885	-	-	15,885	50,000
Audit Services	-	16,000	-	-	16,000	10,333
Outsourced Accounting Services	113,329	-	-	-	113,329	103,333
Communications	-	54,000	-	-	54,000	-
Planning Services	309,620	-	-	-	309,620	313,333
Legislative Services	-	24,000	-	-	24,000	54,000
Transportation Services	-	-	-	-	-	-
Other Contract Services	-	4,115	82,385	-	86,500	83,333
Survey Services	-	-	-	-	-	-
Public Engagement Initiatives	-	-	-	-	-	66,667
Project Match	-	-	-	-	-	-
Supplies	390	474	-	-	864	30,000
Utilities	-	8,435	-	-	8,435	6,667
Rent	-	-	-	-	-	30,000
Insurance Expenses	-	12,773	-	-	12,773	9,802
Travel Expenses	-	6,540	-	-	6,540	5,333
Conferences and Retreats	-	5,725	-	-	5,725	6,667
Subscriptions/Memberships	-	2,944	-	-	2,944	3,333
Miscellaneous	-	3,887	-	-	3,887	1,667
RTA Regional Planning Set-Aside	-	-	-	-	-	500,000
Total Expenses	\$ 746,288	\$ 177,957	\$ 87,306	\$ -	\$ 1,011,552	\$ 1,831,072
Net Increase/(Decrease) in Net Assets	\$ 1	\$ -	\$ -	\$ 891	\$ 892	\$ -

This financial report is for internal use only. It has not been audited, and no assurance is provided.

Regional Transit Authority of Southeast Michigan

Statement of Activity

YTD May 2023 - Comparison to PY

	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual YTD	Prior Year YTD
	ADMIN - ARPA	ADMIN - MDOT 23	CHSTP	D2A2	RMM - My Ride 2	M1-Rail	Unspecified/Admin	Total	
Revenue									
Federal Grants	\$ 746,290	\$ -	\$ -	\$ 904,138	\$ 118,195	\$ 1,477,857	\$ -	\$ 3,246,479	\$ 674,768
State Grants - Matching	-	-	-	226,035	29,549	-	-	255,583	131,233
State Grants	-	177,957	87,306	-	-	-	-	265,263	753,420
Local Grants	-	-	-	-	-	-	-	-	41,354
Project Match Revenue	-	-	-	-	-	-	-	-	(2,940)
Other	-	-	-	-	-	-	891	891	4
Total Revenue	\$ 746,290	\$ 177,957	\$ 87,306	\$ 1,130,173	\$ 147,743	\$ 1,477,857	\$ 891	\$ 3,768,217	\$ 1,597,840
Expenses									
Wages and Benefits	\$ 322,949	\$ 23,180	\$ 4,921	\$ -	\$ -	\$ -	\$ -	\$ 351,051	\$ 154,758
Legal Services	-	15,885	-	-	-	-	-	15,885	18,801
Audit Services	-	16,000	-	-	-	-	-	16,000	15,400
Outsourced Accounting Services	113,329	-	-	-	-	-	-	113,329	-
Communications	-	54,000	-	-	-	-	-	54,000	54,000
Planning Services	309,620	-	-	-	-	-	-	309,620	521,954
Legislative Services	-	24,000	-	-	-	-	-	24,000	24,000
Transportation Services	-	-	-	1,129,782	147,744	1,477,857	-	2,755,384	661,616
Other Contract Services	-	4,115	82,385	-	-	-	-	86,500	129,230
Survey Services	-	-	-	-	-	-	-	-	-
Public Engagement Initiatives	-	-	-	-	-	-	-	-	-
Project Match	-	-	-	-	-	-	-	-	(2,940)
Supplies	390	474	-	-	-	-	-	864	214
Utilities	-	8,435	-	390	-	-	-	8,826	6,604
Rent	-	-	-	-	-	-	-	-	-
Insurance Expenses	-	12,773	-	-	-	-	-	12,773	12,774
Travel Expenses	-	6,540	-	-	-	-	-	6,540	-
Conferences and Retreats	-	5,725	-	-	-	-	-	5,725	252
Subscriptions/Memberships	-	2,944	-	-	-	-	-	2,944	-
Miscellaneous	-	3,887	-	-	-	-	-	3,887	1,173
Total Expenses	\$ 746,288	\$ 177,957	\$ 87,306	\$ 1,130,173	\$ 147,744	\$ 1,477,857	\$ -	\$ 3,767,326	\$ 1,597,836
Net Increase/(Decrease) in Net Assets	\$ 1	\$ -	\$ -	\$ -	\$ (1)	\$ -	\$ 891	\$ 891	\$ 4

Project Budget Tracker

Title Detroit to Ann Arbor Express Bus (D2A2)
 Description Express bus connecting downtown Detroit to downtown Ann Arbor.
 Schedule October 2021 - December 2025

Budget Tracker			
	Total	ITD	Balance
Cost	\$ 8,202,699	\$ 3,265,550	\$4,937,149
Grants			
MI-2021-036-01	\$4,311,592	\$2,526,920	\$1,784,672
2017-0119/P7/R2	\$1,635,893	\$810,334	\$825,559
Fares	\$955,214	\$465,906	\$489,308
FY2023 CMAQ*	\$1,300,000		\$1,300,000
	\$8,202,699	\$3,803,160	\$4,399,539

*Funding is secured. Will be amended into the grant at a future date.

Title Regional Mobility Management (MyRide2)
 Description Call center/website with information for seniors and persons with disabilities.
 Schedule October 2017 - December 2023

Budget Tracker			
	Total	ITD	Balance
Cost	\$1,336,805	\$963,454	\$373,351
Grants			
MI-2017-031-02	\$1,069,445	\$864,810	\$204,635
2017-0119/P2/R4	\$267,361	\$216,203	\$51,158
	\$1,336,806	\$1,081,013	\$255,793

Title Universal Basic Mobility Pilot
 Description Mobility wallet fare technology pilot focused on Detroit jobseekers.
 Schedule June 2023 - December 2024

Budget Tracker			
	Cost	ITD	Balance
Cost	\$1,150,000	\$0	\$1,150,000
Grants			
State Grant*	\$1,150,000	\$0	\$1,150,000

*Funding is secured. Awaiting a formal grant from MDOT.

Title Access to Transit Program
Description Grant program for safety and access improvements at bus stops.
Schedule January 2024 - December 2026

Budget Tracker			
	Cost	ITD	Balance
Cost	\$2,000,000	\$0	\$2,000,000
Grants			
FY2024 CMAQ*	\$1,600,000	\$0	\$1,600,000
State Grant*	\$400,000	\$0	\$400,000
	\$2,000,000	\$0	\$2,000,000

*Funding is secured. Will be amended into the grant at a future date.

Title Downtown to Airport Express
Description Express bus connecting downtown Metro Airport to Downtown Detroit.
Schedule January 2024 - December 2024

Budget Tracker			
	Cost	ITD	Balance
Cost	\$2,500,000	\$0	\$2,500,000
Grants			
FY2024 CMAQ*	\$2,000,000	\$0	\$2,000,000
State Grant*	\$500,000	\$0	\$500,000
	\$2,500,000	\$0	\$2,500,000

*Funding is secured. Will be amended into the grant at a future date.

Title Regional Technology Strategic Plan*
Description Inventory and assessment of providers technology and identification of goals.
Schedule January 2024 - December 2024

Budget Tracker			
	Cost	ITD	Balance
Cost	\$125,000	\$0	\$125,000
Grants			
2017-0119/P10	\$125,000	\$0	\$125,000

*May amend to a different scope.

BOARD OF DIRECTORS MEMORANDUM

TO: RTA Board of Directors

FROM: Ben Stupka, Program Manager

SUBJECT: Section 5310 Federal Fund Programming

DATE: June 15, 2023

REQUESTED ACTION: Requesting Board of Directors Approval

This memo is to present the Section 5310 federal fund programming actions for 2023. As per Public Act 387 of 2012, the RTA has been designated as the recipient of all Federal Transit Administration (FTA) formula funds for both the Detroit and Ann Arbor Urbanized Areas (UZA). Resolution 52 (attached) documents the requested action.

Available Funding:

For this call for projects, a total of \$13.2 million was available in Section 5310 federal funding of Enhanced Mobility for Seniors and People with Disabilities. This amount includes funding from Fiscal Year 2022, as well as apportionments for Fiscal Years 2023 and 2024. No further Section 5310 calls for projects will be issued until early 2025.

Fiscal Year	Ann Arbor UZA	Detroit UZA
2022	\$ 93,997	\$ 1,553,735
2023	\$ 359,609	\$ 5,429,025
2024	\$ 359,609	\$ 5,429,025
TOTAL	\$ 813,215	\$ 12,411,785

Program Goals:

The RTA will administer the Section 5310 program with the following goals in mind:

- Align available resources with the highest regional priorities to improve mobility for the target populations as identified in the Coordinated Human Services Transportation Plan (OnHand Plan)
- Distribute Section 5310 funds fairly and equitably
- Reduce duplicative administrative efforts
- Maintain beneficial working relationships between direct recipients and local transportation providers
- Encourage coordination among local transportation providers and services

Project Applications:

The Call for Projects was launched on March 1, 2023, and a comprehensive outreach effort was made to over 200 potential agencies and stakeholders through email, newsletters, events, and social media. Additionally, two webinars were conducted on March 16 and 17, 2023, which saw an attendance of over 60 individuals representing various organizations.

On April 7, 2023, the RTA received funding requests totaling almost \$22 million from 39 agencies, encompassing 67 different projects, reviewing application updates by June 5, 2023.

See below for a breakdown of funding requested by Urbanized Area:

Requested Amounts by Urbanized Area

Urbanized Area	Requested	Available	Remaining
Ann Arbor	\$1,079,744	\$813,215	(\$266,529)
Detroit	\$21,851,050	\$12,411,785	(\$9,439,265)
TOTAL	\$22,930,794	\$13,225,000	(\$9,705,794)

Requests Received by Category

Project Category	Ann Arbor UZA	Percent	Detroit UZA	Percent
Vehicle Replacement	\$218,600	20%	\$6,626,535	30%
Continuing Operations	\$311,787	29%	\$3,105,751	14%
Non-Standard/Other Capital Projects	\$104,000	10%	\$133,445	1%
Vehicle Expansion	\$220,000	20%	\$4,739,000	22%
Expanded Operations	\$0	0%	\$4,789,107	22%
Mobility Management	\$225,357	21%	\$2,457,212	11%

The Programming Committee, with representatives from various organizations including RTA, RTA Citizens Advisory Committee, SEMCOG, SMART, DDOT, AAATA, WATS and MDOT, reviewed the projects and developed a recommended program of projects (see Appendix A). Key considerations included prioritizing vehicle replacement, continuing operations, and mobility management ahead of other capital, vehicle expansion, and expanded operations. The focus was on supporting essential local services for seniors and people with disabilities before expanding services in the Southeast Michigan region.

Major considerations in developing the program of projects primarily included:

- Programming needed to be done across Fiscal Years 2022, 2023, and 2024. This required some small adjustments in Fiscal Year (FY) 2023 and 2024 to make the programming fit into the available funding. Assignment of funding may shift between projects when that direct recipient (e.g. AAATA, DDOT, RTA, SMART) begins detailed programming in the FTA grants system.
- Priority for funds carrying over from FY 2022 is Vehicle Replacement, including an aging bus for a local transportation provider through AAATA in the Ann Arbor UZA and the incremental remainder for 32 vehicles for local transportation providers through the Community Partnership Program with SMART due to growing costs from industry chip and parts shortages, as well as Mobility Management for the Detroit UZA through MyRide 2 with the Area Agency on Aging 1-B.
- Priority in 2023 is for Vehicle Replacement, Continuing Operations, and Mobility Management over Non-Standard or Other Capital, Vehicle Expansion, and Expanded Operations. The Committee felt it was critical to continue to support vital local services for seniors and people with disabilities prior to the expansion of services.
- Priority in 2024 is Vehicle Replacement and Mobility Management for local transportation providers, as well as Non-Standard or Other Capital and Expanded Operations for DDOT same-day paratransit software and services.
- 5% of total funding for FY 2023 and FY 2024 is reserved for RTA Administration of Section 5310 grant funding and respective coordination with transportation providers.
- Per federal requirements, 55% or more of yearly funding is dedicated to Traditional 5310 projects for Vehicle Replacements, Mobility Management, and Non-Standard or Other Capital.

Based on FTA grant guidance, and the process developed in the 5310 Program Management Plan, the RTA will be directly programming funds to direct recipients (AAATA, DDOT, RTA, and SMART) and the direct recipients will enter into subrecipient agreements with the smaller providers that received funding through this program. This also includes showing verification of the amount of funding used for Traditional and Non-Traditional 5310 projects. The FTA target is 55% of the funding that needs to be used for Traditional projects. The direct distribution of funds is laid out in the tables below:

Section 5310 – Ann Arbor Urbanized Area

Agency	FY 2022 carryover	FY 2023	FY 2024
AAATA	\$93,997	\$312,251	\$315,868
RTA	\$0	\$47,358	\$43,741
TOTAL	\$93,997	\$359,609	\$359,609
Traditional	100%	75%	55%
Non-Traditional	0%	25%	45%

Section 5310 – Detroit Urbanized Area

Agency	FY 2022 carryover	FY 2023	FY 2024
DDOT	\$0	\$0	\$2,279,545
SMART	\$1,553,735	\$4,693,273	\$2,475,438
RTA	\$0	\$735,752	\$675,042
TOTAL	\$1,553,735	\$5,429,025	\$5,429,025
Traditional	100%	73%	55%
Non-Traditional	0%	27%	45%

Pending approval of this action by the RTA Board, through approval of Resolution 52, RTA staff will draft a letter to the FTA with the signed resolution. That letter will allow the direct recipients to complete their Fiscal Year 2023 FTA grants.

APPENDIX A
RTA RECOMMENDED PROGRAM OF PROJECTS
FY 2023-2023 SECTION 5310 FUNDS

Ann Arbor Urbanized Area

Agency	Category	Project	Total Requested	Total Approved	FY 2022 5310	FY 2023 5310	FY 2024 5310
Area Agency on Aging 1-B	Mobility Management	Continuation of MyRide 2, a regionally recognized one-call, one click mobility management service	\$50,439	\$50,439		\$24,678	\$25,761
Jewish Family Services of Washtenaw County	Vehicle Replacement	Replace aging wheelchair-equipped bus starting in Oct.-Nov. 2023 and completing within one year, if funded	\$105,000	\$105,000	\$93,997	\$11,003	
Jewish Family Services of Washtenaw County	Non Standard Capital	Preventive maintenance funding for existing fleet to ensure uninterrupted operations	\$44,000	\$44,000		\$20,000	\$24,000
Jewish Family Services of Washtenaw County	Continuing Operations	Operating funds will be used to cover ongoing operating expenses, such as drivers'/dispatcher's wages	\$100,000	\$75,450		\$37,000	\$38,450
Milan Seniors for Healthy Living	Vehicle Replacement	Replace ADA accessible minivans	\$113,600	\$113,600		\$113,600	
Milan Seniors for Healthy Living	Continuing Operations	Support MSHL transportation services within the Ann Arbor UZA	\$30,000	\$22,635		\$11,100	\$11,535
PEAC	Mobility Management	Scheduling information and/or trip planning tools to riders through lessons in classrooms, in the community, and on the bus	\$30,918	\$30,918		\$15,317	\$15,601

Agency	Category	Project	Total Requested	Total Approved	FY 2022 5310	FY 2023 5310	FY 2024 5310
PEAC	Continuing Operations	School Active Transportation Project Continuation to provide specialized travel training for young adults with cognitive disabilities in Ypsilanti and Washtenaw ISD schools	\$29,787	\$22,491		\$10,931	\$11,560
People's Express	Continuing Operations	Continuation of operating services for eastern Washtenaw County	\$102,000	\$77,720		\$18,500	\$59,220
People's Express	Mobility Management	Continuing mobility manager responsibilities for coordination throughout Washtenaw County	\$96,000				
People's Express	Vehicle Expansion	One 14-passenger small-duty accessible bus for expansion of services in the Ann Arbor UZA	\$160,000	\$80,000			\$80,000
RTA	Administration	Grant administration and transit provider coordination	\$40,660	\$40,660		\$22,680	\$17,980
WAVE	Continuing Operations	Continuation of operating services for western Washtenaw County	\$50,000	\$37,870		\$14,800	\$23,070
WAVE	Mobility Management	Continuing mobility manager responsibilities for coordination throughout Washtenaw County.	\$48,000				
WAVE	Non-Standard Capital	Software systems update to assist with mobility management	\$60,000	\$52,432			\$52,432
WAVE	Vehicle Expansion	One accessible vehicle for expansion of services in the Ann Arbor UZA	\$60,000	\$60,000		\$60,000	
TOTAL			\$1,079,744	\$813,215	\$93,997	\$359,609	\$359,609

Detroit Urbanized Area

Agency	Category	Project	Total Requested	Total Approved	FY 2022 5310	FY 2023 5310	FY 2024 5310
Area Agency on Aging 1-B	Mobility Management	Continuation of MyRide 2, a regionally recognized one-call, one click mobility management service	\$790,205	\$790,205	\$47,200	\$339,414	\$403,591
Auburn Hills	Vehicle Expansion	One new expansion bus to reduce wait times while accommodating a growing population	\$128,000				
Brandon Charter Township	Vehicle Replacement	Replacing two existing vehicles to enhance mobility options with more reliable transportation	\$224,000	\$224,000		\$128,000	\$96,000
Down River Community Conference	Vehicle Replacement	Continuation of door to door service for seniors and people with disabilities; supplementing fixed routes and traditional services	\$96,000	\$96,000		\$96,000	
Down River Community Conference	Continuing Operations	Continuation of service for seniors and people with disabilities in 32 communities in southern and western Wayne County	\$75,000	\$37,500		\$37,500	
Down River Community Conference	Non Standard Capital	Maintain/ update system software, purchasing of new electric devices to meet current demands	\$1,000				
DDOT	Expanding Operations	Same-day paratransit service to existing and future paratransit riders	\$2,666,515	\$2,198,700			\$2,198,700
DDOT	Non Standard Capital	Purchase of IVR Technology as an interactive software for passenger notification needs that will send trip reminders to DDOT paratransit riders	\$80,845	\$80,845			\$80,845

Agency	Category	Project	Total Requested	Total Approved	FY 2022 5310	FY 2023 5310	FY 2024 5310
Dearborn	Vehicle Replacement	Replace six vehicles eligible with standard transit vans	\$608,000	<i>\$608,000</i>		<i>\$608,000</i>	
Dutton Farm	Vehicle Expansion	Expansion vehicle to provide transportation service for adults with disabilities in the community	\$288,000				
Farmington Hills	Continuing Operations	Continuation of service for seniors and people with disabilities	\$100,000	<i>\$50,000</i>		<i>\$50,000</i>	
Freedom Road Transportation Authority	Mobility Management	Continuation of volunteer driver coordination program for customers throughout the region	\$122,176	<i>\$61,088</i>		<i>\$61,088</i>	
Freedom Road Transportation Authority	Continuing Operations	Continuation of volunteer driver program operating for customers throughout the region	\$186,160	<i>\$93,080</i>		<i>\$93,080</i>	
Freedom Work Opportunities	Vehicle Expansion	Three expansion vehicles including one van and two minivans	\$528,000				
Freedom Work Opportunities	Non Standard Capital	Repair aged parking lot and walking area to allow safe ingress and egress for people served	\$32,400				
Friendship Circle	Expanding Operations	Operating support for adding a full-time driver	\$40,000				
Friendship Circle	Vehicle Expansion	Standard Van with lift to increase transportation for youth, adults, and seniors with disabilities throughout Southeast Michigan	\$96,000				

Agency	Category	Project	Total Requested	Total Approved	FY 2022 5310	FY 2023 5310	FY 2024 5310
Golden Services	Mobility Management	Continuation of travel training program for Golden Services customers in western Wayne County	\$144,000	\$70,626		\$70,626	
Golden Services	Expand Operations	Operating expansion to ensure data collection for continued services	\$100,000				
Independence Township	Vehicle Replacement	Replace one bus to ensure reliable vehicles for growing demand from residents	\$256,000	\$256,000			\$256,000
International Gospel Center	Mobility Management	Partnerships that will effectively serve target populations	\$462,400				
International Gospel Center	Vehicle Expansion	Help older residents to exercise and to enjoy nature by providing rides to establishments that meet basic needs	\$295,000				
Jewish Family Services of Metropolitan Detroit	Vehicle Replacement	Replace current vehicle with a standard van with lift	\$96,000	\$96,000			\$96,000
Jewish Family Services of Metropolitan Detroit	Continuing Operations	Continuation of service for seniors and people with disabilities in Oakland County, and portions of Macomb and Wayne Counties	\$984,000	\$492,000		\$492,000	
Livonia City & Community Transit	Vehicle Replacement	Replace 5 vehicles including four 13-passenger buses and one van	\$608,000	\$608,000		\$128,000	\$480,000
Macomb Community Action	Vehicle Replacement	Replace bus to provide transportation to Macomb County seniors and people with disabilities	\$128,000	\$128,000			\$128,000

Agency	Category	Project	Total Requested	Total Approved	FY 2022 5310	FY 2023 5310	FY 2024 5310
Melvindale	Vehicle Replacement	Replace current fleet for continuing much needed services for a growing population	\$224,000	<i>\$224,000</i>		<i>\$224,000</i>	
Nankin Transit Commission	Vehicle Replacement	5 replacement buses that will provide mobility for seniors and disabled population with more reliable transportation	\$256,000	<i>\$256,000</i>		<i>\$128,000</i>	<i>\$128,000</i>
Nankin Transit Commission	Continuing Operations	Provide as many trips as possible by hiring an additional driver	\$60,000	<i>\$30,000</i>		<i>\$30,000</i>	
New Gateways	Vehicle Expansion	6-8 expansion vehicles to open 6-8 primary wheelchair accessible transportation routes on weekdays for individuals with intellectual and developmental disabilities in Oakland County to expand Community Skill Building Opportunities	\$1,024,000				
NOTA	Vehicle Replacement	Replace two vehicles for coordination between multiple subrecipients to reduce transportation barriers, help fill service gaps, and improve mobility for older adults and people with disabilities across Oakland County	\$384,000	<i>\$384,000</i>			<i>\$384,000</i>
NOTA	Continuing Operations	Existing operating to cover 20 routes currently running rides for seniors and people with disabilities	\$423,399	<i>\$206,536</i>		<i>\$206,536</i>	
NOTA	Expanding Operations	Add service rides between existing sub recipients	\$647,107				

Agency	Category	Project	Total Requested	Total Approved	FY 2022 5310	FY 2023 5310	FY 2024 5310
NOTA	Vehicle Expansion	Two expansion vehicles for coordination between multiple subrecipients to reduce transportation barriers, help fill service gaps, and improve mobility for older adults and people with disabilities across Oakland County	\$384,000				
Oakland Community Health Network	Mobility Management	Transportation Analyst support to coordinate the mobility management program with provider network and community partners	\$97,633	\$13,601		\$13,601	
PAATS	Vehicle Replacement	Replace two buses	\$128,000	\$128,000			\$128,000
PACE Southeast Michigan	Vehicle Expansion	PACE Southeast Michigan hopes to replace four of their current buses in poor condition and buy four additional buses to expand their services.	\$1,024,000				
PEAC	Continuing Operations	Continuation of operating program for the School Active Transportation Project to provide specialized travel training for young adults with cognitive disabilities in Oakland, Macomb, and Wayne Counties	\$466,686	\$231,202		\$231,202	

Agency	Category	Project	Total Requested	Total Approved	FY 2022 5310	FY 2023 5310	FY 2024 5310
PEAC	Mobility Management	Coordination of the School Active Transportation Project to provide specialized travel training for young adults with cognitive disabilities in Oakland, Macomb & Wayne Counties	\$484,398	\$410,415		\$239,977	\$170,438
Redford Charter Township	Vehicle Replacements	Replace van/buses for the Redford Connector to transport seniors, adults and adults with disabilities to and from destinations	\$608,000	\$608,000		\$608,000	
RTA	Administration	Grant administration and transit provider coordination	\$620,589	\$620,589		\$349,138	\$271,451
Richmond Lenox	Vehicle Replacement	Replace two paratransit vehicles	\$256,000	\$256,000		\$128,000	\$128,000
Richmond Lenox	Mobility Management	Continuation of Mobility Manager role for coordination of rides in 11 communities in northeast Macomb	\$300,000	\$150,000		\$150,000	
Rochester Older Persons' Commission	Vehicle Replacement	Replace three buses and three vans	\$576,000	\$576,000		\$384,000	\$192,000
SMART	Vehicle Replacement	32 Community Partnership Program replacement vehicle increments	\$1,506,535	\$1,506,535	\$1,506,535		
STAR	Vehicle Replacement	Replace a bus and vans to continue service for the seniors and people with disabilities in the community	\$320,000	\$320,000		\$128,000	\$192,000

Agency	Category	Project	Total Requested	Total Approved	FY 2022 5310	FY 2023 5310	FY 2024 5310
STAR	Continuing Operations	Continuation of licensing fees for scheduling program to do on-demand service in northwest Macomb County	\$7,000	\$3,250		\$3,250	
STAR	Vehicle Expansion	Expansion bus for seniors in Macomb County to help with community services	\$128,000				
STEP	Mobility Management	Hire one Mobility Manager and two Travel Trainers to help manage a Mobility Management Program	\$356,400				
STEP	Non Standard Capital	Support for the use of MyRide 2 software	\$19,200				
STEP	Vehicle Expansion	Ten expansion vehicles including three 12-passenger vans with lifts, four 15-passenger vans, one small bus, and two minivans for transportation of individuals with disabilities	\$460,000				
Sterling Heights Senior Center	Vehicle Replacement	Replace two buses for Sterling Heights Minibus service for seniors and individuals with disabilities	\$256,000	\$256,000		\$256,000	
WOTA	Vehicle Replacement	Replace one vehicle	\$96,000	\$96,000			\$96,000
WOTA	Continuing Operations	Continuation of on-demand service for seniors and people with disabilities in Highland Township, White Lake Township, Waterford Township, and Walled Lake.	\$503,506	\$245,613		\$245,613	

Agency	Category	Project	Total Requested	Total Approved	FY 2022 5310	FY 2023 5310	FY 2024 5310
WOTA	Expanding Operations	Service expansion potential to provide more than 16,000 rides by NOTA and WOTA	\$1,335,485				
WOTA	Vehicle Expansion	Four expansion buses and one expansion van	\$384,000				
		TOTALS	\$21,851,050	\$12,411,785	\$1,553,735	\$5,429,025	\$5,429,025

**Regional Transit Authority of Southeast Michigan
Resolution No. 52
Section 5310 Federal Formula Funding
Distribution for the
Detroit and Ann Arbor Urbanized Areas**

RTA Resolution No. 52, a resolution that the Board of Directors of the Regional Transit Authority of Southeast Michigan (RTA) approves and supports the allocation of federal funding under the Federal Transit Administration's (FTA) Enhanced Mobility of Seniors & Individuals with Disabilities Program (5310) between the Detroit Department of Transportation (DDOT), the Suburban Mobility Authority for Regional Transportation (SMART) and the RTA in the Detroit Urbanized Area, and the Ann Arbor Area Transportation Authority (AAATA), and the RTA in the Ann Arbor Urbanized Area.

WHEREAS, the RTA is required, pursuant to Public Act 387 of 2012 (PA 387), to determine a methodology for distributing federal funding made available to the urbanized areas under the FTA's Enhanced Mobility of Seniors & Individuals with Disabilities (Section 5310); and

WHEREAS, the RTA led a Call for Projects for Fiscal Year 2022, Fiscal Year 2023, and Fiscal Year 2024 5310 funds; and

WHEREAS, the Call for Projects resulted in an effective distribution of all Section 5310 as follows in the Detroit Urbanized Area: Fiscal Year 2022 5310 – 100% SMART; Fiscal Year 2023 5310 – 87% SMART, 13% RTA; Fiscal Year 2024 5310 – 45% SMART, 41% DDOT, 14% RTA; and

WHEREAS, the Call for Projects resulted in an effective distribution of all Section 5310 as follows in the Ann Arbor Urbanized Area: Fiscal Year 2022 5310 – 100% AAATA; Fiscal Year 2023 5310 – 85% AAATA, 15% RTA; Fiscal Year 2024 5310 – 88% AAATA, 12% RTA; and

WHEREAS, the RTA Board has determined that this methodology and allocation advances sound transportation policy, is fair and equitable among the providers, and will allow for stability and predictability in capital budgeting; and

NOW, THEREFORE, BE IT RESOLVED, that the RTA Board of Directors hereby approves and supports the aforesaid methodology for determining the allocation of federal funds under the FTA's Enhanced Mobility of Seniors & Individuals with Disabilities.

Authorizing signature _____ (Freman Hendrix, Secretary to the Board)
Date: June 15, 2023



PROGRAM MANAGER REPORT

JUNE 2023

The purpose of this report is to provide the RTA Board information and updates on advancement of the RTA's work program.

OPERATIONS

Staffing

- Julia Roberts and Melanie Piana are three weeks into onboarding their new positions, learning RTA operations and meeting with Board members, Providers and Partners.
- We are interviewing candidates for the Communications Associate position.
- Director Roberts and Transportation Planner Davis participated in the initial round of interviews for a Detroit Challenge Fellow to assist the team with policy and planning research.

Policy and Compliance

- RTA completed 6 hours of FTA procurement training on June 8 and 9. The FTA recommended policy alignment with their Micro and Small Purchases dollar thresholds in the RTA Procurement Policy and Procedures Manual.
- Scheduling training on Open Meetings Act (OMA) and Freedom of Information Act (FOIA) for the RTA team through the Michigan Municipal League.

IT Infrastructure & Performance Tools

- Program Director Piana commenced evaluating the RTA's internal IT infrastructure to address team member issues, increase collaboration, asset management and cybersecurity support.

ENGAGEMENT

- RTA participated in a panel for the June 7-8 AutoTech Conference.
- Established and conducted multiple staff and stakeholder meetings, including meetings with the following groups:
 - MDOT and Michigan Infrastructure Office on regional corridors, I-375 project, New Center Intermodal Facility project, and Oakland County transit staff, Statewide MaaS working group.

FUNDING AND GRANTS

Fund Programming

Section 5310 Call for Projects

RTA staff launched a Call for Projects for approximately \$13 million in Enhanced Mobility of Seniors and People with Disability funding (Section 5310). We received dozens of applications for well over \$20 million. The applications cover multiple project categories that include vehicle replacement, vehicle expansion, continuing operations, expanded operations, mobility



management, and capital projects (e.g., scheduling software upgrades). RTA reviewed the applications with a committee that included representatives from the RTA CAC, AAATA, DDOT, DTC, SEMCOG, SMART, and WATS. The recommended program of projects is the subject of a Board action at the June meeting.

Fiscal Year 2023 Federal Funds

In June 2023, RTA staff began work with eligible recipients of federal transit funding (i.e., AAATA, DDOT, DTC, RTA, and SMART) to develop an annual capital program and system performance metrics for federal formula funding. This includes the largest federal formula program, Urbanized Area Grant program, with over \$70 million in funding available for capital projects like vehicle replacements, facility rehabilitations, communications equipment upgrades, and preventive maintenance. We have requested that the providers send the RTA the pertinent information by July 7 to help us provide the Board with more clarity on capital planning and system performance.

American Rescue Plan Call for Projects

In August 2021, the RTA Board set aside 15% of American Rescue Plan (ARP) funds, ~\$25 million, for regional projects. In November 2022, the RTA Board approved a process for distributing those in a manner that advances the goals and strategies in the Regional Transit Master Plan. At that time, the plan was to execute the distribution in summer 2023.

Update: During the recent negotiations for a federal debt limit increase the idea of rescinding ARP funds came through as a high priority issue. This caused the RTA, along with transit providers throughout the country, to move as quickly as possible to obligate the funding on a federal grant to ensure as much protection as possible. The RTA obligated \$9.2 million to planning and \$15,096,213 to operations. These were the categories that provided the most future flexibility and allowed for quick protection of the funding. We will return to the Board in the coming months with an alternative strategy for using this funding for advancing regional priorities.

Access to Transit Call for Projects

In fall 2023, RTA staff will launch the inaugural Access to Transit Grant program. RTA secured \$2 million in funding to support communities improving infrastructure around their transit stations and stops, making connections for pedestrians, bicyclists, and transit riders safer, more accessible, and more attractive. This will be the first time a grant program like this has been run in the State of Michigan.

Grants Management

RTA completed the following grants management activities:

- Began development and submission of necessary documentation to secure the Mobility Wallet grant, the Downtown to Airport Pilot service grant, and an amendment to the state funding that supports the MyRide2 service.
- Worked with FTA and the Department of Labor to secure the obligation of ~\$25 million in ARP funding.
- Began updating FTA and MDOT funding contacts and permissions to include new employees.

PROJECTS

Regional Master Transit Plan Update

The Regional Master Transit Plan (RMTP) update was approved by the Board in February 2023. It can be read here: <https://rtamichigan.org/rmtp-update/>

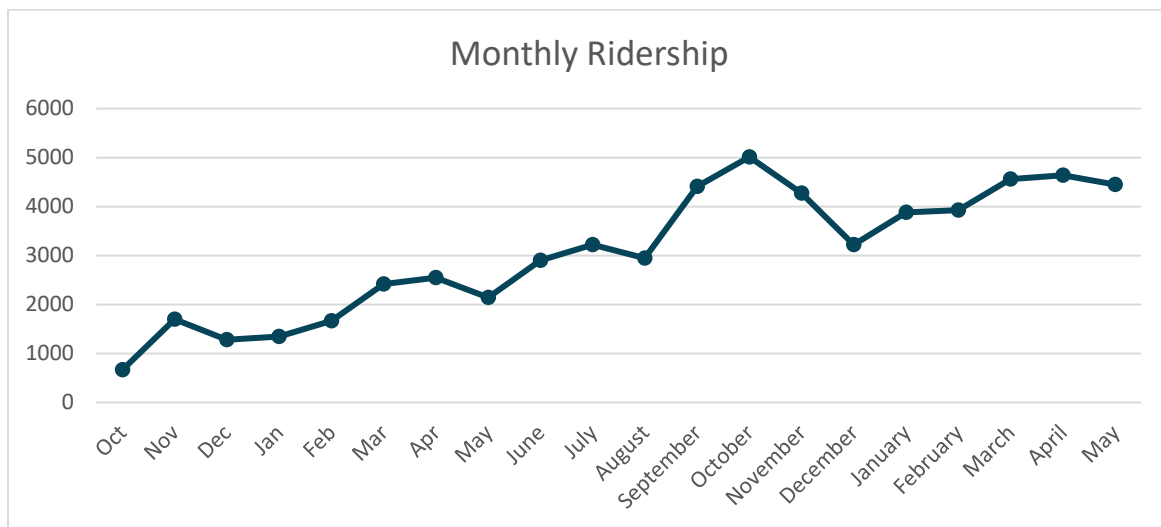
RTA is in the process of developing a regional corridor capital investment program to support potential future state and federal discretionary funding. This is focused on the RTA Board approved Locally Preferred Alternatives for Gratiot, Michigan, Washtenaw, and Woodward Bus Rapid Transit (BRT) projects.

RTA is in process of developing the 2023 update to the RMTP. The goal is to have that approved by the Board in early 2024.

D2A2 Service Pilot

D2A2 has been operating since October 2021. Here are the performance metrics through April 2023:

- Monthly ridership (May) = 4,477
- Daily average (May) = 153
- Monthly ridership (12-month average) = 3,814



RTA is actively working with the D2A2 vendor (Indian Trails/Michigan Flyer) to develop a monthly pass option for riders. Staff is also working with the vendor, the People Mover, and the City of Detroit to integrate the Grand Circus Park D2A2 stop with the Grand Circus Park People Mover station.

MyRide2

The MyRide2 program continues to provide mobility management services to seniors and people with disabilities throughout the RTA region. The service worked with over 5,000 callers in Fiscal Year 2022, which is a 12% increase over Fiscal Year 2021.



Universal Basic Mobility Pilot

MDOT and MEDC informed RTA staff that it will receive a \$1,150,00 grant from the Mobility Wallet Challenge program of a Universal Basic Mobility pilot. On June 7, RTA hosted a kick-off meeting with all the partners (DDOT, DTC, SMART, MoGo, Detroit OMI, United Way of Southeast Michigan, Detroit at Work, DDP, Menlo Innovations, and HNTB).

Airport Service Pilot

The RTA was notified that it received funding for a pilot transit service to create an express connection between Detroit Metropolitan Airport and Downtown Detroit. Staff is starting to lay out a schedule for developing a pilot service proposal for Board approval. The tentative schedule is as follows:

- Spring 2023 – program federal funding and state match
- Spring/Summer 2023 – develop preliminary service proposals with stakeholders
- Fall 2023 – develop and release and RFP for service provider (if necessary)
- Winter 2023 – public hearings on service proposal
- Early 2024 – launch service

2023 BOARD SCHEDULE LOOK AHEAD

Month	Funding	Administration	Projects
June	Annual Federal Funding – Information Request 5310 Call for Projects - Action	Provider Presentations	Mobility Wallet Project - Launch
July	ARP Call for Projects – Revised Strategy	Budget Overview	
August		Draft Budget	Airport Service Update
September	ARP Call for Projects – Action Annual Federal Funding – Action	Final Budget	Airport Service RFP (if needed)
October	Access to Transit Call for Projects - Launch		2023 RMTP Update - Launch
November	Access to Transit Call for Projects - Action		Airport Service Public Hearings
December	5310 Program Report		Final Airport Service Proposal