



**REGIONAL
TRANSIT AUTHORITY**
OF SOUTHEAST MICHIGAN

Board of Directors

Thursday, March 16, 2023

1:00 PM

AGENDA

1. Call to order
2. Approval of Agenda
3. Approval of the February 16, 2023 Board Meeting Summary
4. Public Comment
5. February 2023 Financial Report- ACTION
6. DDOT Update
7. Fiscal Year 2022 Audit- ACTION
8. Federal Funding Overview Presentation
9. Communications Presentation
10. Staffing Discussion
11. Staff Report
12. New Business
13. Adjourn

The Board may, at its discretion, revise this agenda or take up any other issues as needed, and time allows.

Request for reasonable accommodations at RTA meetings require advance reservations. Individuals with disabilities requiring assistance should contact RTA Information Services at least 48 hours in advance of the meeting.

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**REGIONAL
TRANSIT AUTHORITY**
OF SOUTHEAST MICHIGAN

Proposed Meeting Summary

Board of Directors

Thursday, February 16, 2023

1:00 PM

1. Call to order at 1:07 PM

Board Members Present:

Paul Hillegonds; Don Morandini; Alma Smith; Freman Hendrix; Ned Staebler; Jon Moore; Dr. Erica Robertson

RTA Representatives Present:

Ben Stupka; Khalil Davis; Corri Wofford; Shauna Morris

Other Meeting Participants:

2. Approval of Agenda

Moved by Alma Smith and supported by Don Morandini. The February 16, 2022, Agenda was unanimously approved.

3. Approval of the December 15, 2022 Meeting Summary

Moved by Freman Hendrix and supported by Alma Smith. The December 15, 2022, Meeting Summary was unanimously approved.

4. Public Comment

Robert Pawloski provided public comment regarding the Regional Master Transit Plan update, the expansion of transit throughout the region, as well as public transportation drivers and wages.

5. December 2022 Financial Report - Action

Mr. Stupka is working with Rehmann to possibly provide an alternative report that reflects how the RTA functions as a grant funded organization. Moved by Alma Smith and supported by Dr. Erica Robertson. The December 2022 Financial Report was unanimously approved.

6. January 2023 Financial Report- Action

Moved by Alma Smith and supported by Dr. Erica Robertson. The January 2023 Financial Report was unanimously approved.

7. Legislative Presentation

Dusty Fancher, Midwest Strategy, identified key increases that Gov. Whitmer suggested in FY 2023 – FY 2024 Executive Budget in relation to public transit:

- \$15 million increase in Local Bus Operating (LBO) funding
- \$4 million increase in Specialized Services

- \$43 million increase in Transit Capital
- Recommendation for a possible increase in Service Initiatives for next Fiscal Year, which begins October 1, 2024.

In addition, Gov. Whitmer is suggesting a \$160 million one-time funding for a new section within the Budget, Intermodal Capital Investment Grants, to support capital needs for rail, marine, intercity and local transit infrastructure. \$100 million will come from the General Fund.

8. 5310 Call for Projects

Mr. Stupka provided a brief overview of the 5310 Call for Projects for FY 2023 and FY 2024. As the designated recipient, the RTA is responsible for administering 5310 funds to the Detroit and Ann Arbor urbanized areas (UZAs). Local providers will submit grant requests and participate in a selection process. Mr. Stupka presented the process and schedule, as included in the meeting packet. Moved by Ned Staebler and supported by Freman Hendrix, the 5310 Call for Projects was unanimously approved.

9. Regional Master Transit Plan Update – ACTION

Mr. Stupka presented an administrative update to the Regional Master Transit Plan (Advance 2021), as included in the meeting packet. Mr. Stupka highlighted updated strategies and actions. Moved by Don Morandini and supported by Jon Moore, the Regional Master Transit Plan Update was unanimously approved.

10. Communications Report

Corri Wofford stated that there is continuous increase in social media engagement. The communications team will work on more outreach activities to increase engagement, targeting 18–24-year-olds. RTA Staff responded to requests from various media outlets for interviews in reference to a possible express transit line between Downtown Detroit to Detroit Metropolitan Airport. RTA attended and participated in several events including, TRU's State of Transit, as well as an event sponsored by the Kresge Foundation. 426 riders responded to the D2A2 Survey, with a 91% satisfaction rate. RTA will be working to educate public on the Mobility Wallet Grant.

11. Staff Report

Mr. Stupka reviewed the staff report, as included in the meeting packet. In addition, Mr. Stupka advised that the RTA received a \$1.1 million grant from MDOT for a mobility wallet pilot for users to possibly pay for multiple transportation services with one centralized account/application.

12. New Business

Bernard Parker III, SMART VP of External Affairs, introduced himself to the Board.

13. Meeting Adjourned at 2:52

Regional Transit Authority of Southeast Michigan
Income Statement
Month Ended February 28, 2023

	Feb 2023		Total		% of
	Actual	Actual	Budget	over Budget	Budget
Income					
410.00 Grant Revenue		0.00	0.00	0.00	
410.01 Federal Grant Revenue	93,140.00	2,478,267.62	11,891,239.15	-9,412,971.53	20.84%
410.02 State Grant Revenue	13,765.99	191,293.09	396,666.65	-205,373.56	48.23%
410.03 State Matching Revenue	10.80	132,038.39	203,371.25	-71,332.86	64.92%
Total 410.00 Grant Revenue	\$ 106,916.79	\$ 2,801,599.10	\$ 12,491,277.05	-\$ 9,689,677.95	22.43%
440.00 Interest Income	137.48	475.80	0.00	475.80	
Total Income	\$ 107,054.27	\$ 2,802,074.90	\$ 12,491,277.05	-\$ 9,689,202.15	22.43%
Gross Profit	\$ 107,054.27	\$ 2,802,074.90	\$ 12,491,277.05	-\$ 9,689,202.15	22.43%
Expenses					
Total 501.00 LABOR	\$ 29,053.98	\$ 148,431.17	\$ 231,917.90	-\$ 83,486.73	64.00%
Total 502.00 FRINGE BENEFITS	\$ 7,084.20	\$ 83,963.18	\$ 115,959.15	-\$ 31,995.97	72.41%
Total LABOR	\$ 36,138.18	\$ 232,394.35	\$ 347,877.05	-\$ 115,482.70	-33.20%
503.00 SERVICES	0.00	0.00	0.00	0.00	
503.01 Legal	1,028.50	3,543.50	31,250.00	-27,706.50	11.34%
503.02 Audit	0.00	14,100.00	6,458.35	7,641.65	218.32%
503.03 Accounting	18,085.91	63,297.67	64,583.35	-1,285.68	98.01%
503.04 Communications	6,750.00	33,750.00	33,750.00	0.00	100.00%
503.06 Technical Contracts	38,208.25	187,299.01	425,833.35	-238,534.34	43.98%
503.08 Legislative Services	3,000.00	15,000.00	0.00	15,000.00	
503.09 Transportation Services	0.00	0.00	0.00	0.00	
503.29 Transportation Services - Operations	0.00	2,030,382.04	11,433,523.75	-9,403,141.71	17.76%
503.39 Transportation Services - Marketing	0.00	107,438.52	0.00	107,438.52	
Total 503.09 Transportation Services	\$ 0.00	\$ 2,137,820.56	\$ 11,433,523.75	-\$ 9,295,703.19	18.70%
503.99 Other Services	0.00	0.00	0.00	0.00	
503.990 Public Education Initiatives	0.00	0.00	41,666.65	-41,666.65	0.00%
503.992 User Satisfaction Survey	0.00	0.00	20,833.35	-20,833.35	0.00%
503.999 Other Contract	0.00	86,500.00	31,250.00	55,250.00	276.80%
Total 503.99 Other Services	\$ 0.00	\$ 86,500.00	\$ 93,750.00	-\$ 7,250.00	92.27%
Total 503.00 SERVICES	\$ 67,072.66	\$ 2,541,310.74	\$ 12,089,148.80	-\$ 9,547,838.06	21.02%
504.00 MATERIAL AND SUPPLIES	0.00	0.00	0.00	0.00	
504.02 PC & Computers	0.00	0.00	3,125.00	-3,125.00	0.00%
504.03 Printing	0.00	390.00	10,416.65	-10,026.65	3.74%
504.04 Office Supplies	0.00	279.36	1,041.65	-762.29	26.82%
504.05 Furniture	0.00	0.00	4,166.65	-4,166.65	0.00%
504.99 Other Supplies	0.00	18.49	0.00	18.49	
Total 504.00 MATERIAL AND SUPPLIES	\$ 0.00	\$ 687.85	\$ 18,749.95	-\$ 18,062.10	3.67%
505.00 UTILITIES	0.00	0.00	0.00	0.00	
505.01 Telephone	1,072.65	2,682.79	4,166.65	-1,483.86	64.39%
505.02 Online Services	428.98	3,061.57	2,083.35	978.22	146.95%
Total 505.00 UTILITIES	\$ 1,501.63	\$ 5,744.36	\$ 6,250.00	-\$ 505.64	91.91%
506.00 INSURANCE	0.00	0.00	0.00	0.00	
506.01 D&O Liability Insurance	0.00	12,777.00	5,833.35	6,943.65	219.03%
506.03 Other Insurance	0.00	-4.00	292.90	-296.90	-1.37%
Total 506.00 INSURANCE	\$ 0.00	\$ 12,773.00	\$ 6,126.25	\$ 6,646.75	208.50%
507.00 TRAVEL	0.00	0.00	2,083.35	-2,083.35	0.00%

Regional Transit Authority of Southeast Michigan Income Statement

Month Ended February 28, 2023

	Feb 2023		Total		% of
	Actual	Actual	Budget	over Budget	Budget
507.01 Travel Expenses	419.80	2,420.24	0.00	2,420.24	
507.02 Mileage	84.38	261.88	0.00	261.88	
507.03 Conferences	975.00	2,006.00	0.00	2,006.00	
Total 507.00 TRAVEL	\$ 1,479.18	\$ 4,688.12	\$ 2,083.35	\$ 2,604.77	225.03%
509.00 MISCELLANEOUS EXPENSES	0.00	0.00	0.00	0.00	
509.01 Subscriptions/Memberships	0.00	924.00	2,083.35	-1,159.35	44.35%
509.02 Meeting /Retreats	230.00	230.00	4,166.65	-3,936.65	5.52%
509.03 Board Reimbursement	0.00	0.00	1,250.00	-1,250.00	0.00%
509.09 Bank Fees	73.00	365.00	0.00	365.00	
509.99 Other Miscellaneous Expenses	213.00	2,242.57	1,041.65	1,200.92	215.29%
Total 509.00 MISCELLANEOUS EXPENSES	\$ 516.00	\$ 3,761.57	\$ 8,541.65	-\$ 4,780.08	44.04%
512.00 LEASE AND RENTALS	0.00	0.00	0.00	0.00	
512.01 Rent	0.00	0.00	12,500.00	-12,500.00	0.00%
Total 512.00 LEASE AND RENTALS	\$ 0.00	\$ 0.00	\$ 12,500.00	-\$ 12,500.00	0.00%
Total Expenses	\$ 106,707.65	\$ 2,801,359.99	\$ 12,491,277.05	-\$ 9,689,917.06	22.43%
Net Operating Income	\$ 346.62	\$ 714.91	\$ 0.00	\$ 714.91	
Net Income	\$ 346.62	\$ 714.91	\$ 0.00	\$ 714.91	

Regional Transit Authority of Southeast Michigan

Income Statement Comparison

October 2022 - February 2023

	Total		
	Oct 2022 - Feb 2023	Oct 2021 - Feb 2022 (PY)	% Change
Revenue			
410.00 Grant Revenue			
410.01 Federal Grant Revenue	2,478,267.62	45,951.45	5293.23%
410.02 State Grant Revenue	191,293.09	565,488.37	-66.17%
410.03 State Matching Revenue	132,038.39	8,429.03	1466.47%
410.09 Other Grant Revenue		21,497.91	-100.00%
410.93 Project match revenue		-5,347.33	100.00%
Total 410.00 Grant Revenue	\$ 2,801,599.10	\$ 636,019.43	340.49%
440.00 Interest Income	475.80	2.68	17653.73%
Total Revenue	\$ 2,802,074.90	\$ 636,022.11	340.56%
Gross Profit	\$ 2,802,074.90	\$ 636,022.11	340.56%
Expenditures			
Total 501.00 LABOR	148,431.17	52,348.66	183.54%
Total 502.00 FRINGE BENEFITS	\$ 83,963.18	\$ 39,390.83	113.15%
Total Cost of LABOR	\$ 232,394.35	\$ 91,739.49	153.32%
503.00 SERVICES			
503.01 Legal	3,543.50	2,807.70	26.21%
503.02 Audit	14,100.00	6,900.00	104.35%
503.03 Accounting	63,297.67		
503.04 Communications	33,750.00	33,750.00	0.00%
503.06 Technical Contracts	187,299.01	324,982.56	-42.37%
503.08 Legislative Services	15,000.00	15,000.00	0.00%
503.09 Transportation Services			
503.29 Transportation Services - Operations	2,030,382.04	50,606.00	3912.14%
503.39 Transportation Services - Marketing	107,438.52	-3,011.68	3667.39%
Total 503.09 Transportation Services	\$ 2,137,820.56	\$ 47,594.32	4391.76%
503.11 Project match		-5,347.33	100.00%
503.99 Other Services		-6,616.67	100.00%
503.990 Public Education Initiatives		30,704.17	-100.00%
503.999 Other Contract	86,500.00	76,544.17	13.01%
Total 503.99 Other Services	\$ 86,500.00	\$ 100,631.67	-14.04%
Total 503.00 SERVICES	\$ 2,541,310.74	\$ 526,318.92	382.85%
504.00 MATERIAL AND SUPPLIES			
504.03 Printing	390.00		
504.04 Office Supplies	279.36	214.13	30.46%
504.99 Other Supplies	18.49		
Total 504.00 MATERIAL AND SUPPLIES	\$ 687.85	\$ 214.13	221.23%
505.00 UTILITIES			
505.01 Telephone	2,682.79	1,931.32	38.91%
505.02 Online Services	3,061.57	2,441.57	25.39%
Total 505.00 UTILITIES	\$ 5,744.36	\$ 4,372.89	31.36%
506.00 INSURANCE			
506.01 D&O Liability Insurance	12,777.00	12,774.00	0.02%
506.03 Other Insurance	-4.00		
Total 506.00 INSURANCE	\$ 12,773.00	\$ 12,774.00	-0.01%
507.00 TRAVEL			
507.01 Travel Expenses	2,420.24		
507.02 Mileage	261.88		
507.03 Conferences	2,006.00		
Total 507.00 TRAVEL	\$ 4,688.12	\$ 0.00	
509.00 MISCELLANEOUS EXPENSES			
509.01 Subscriptions/Memberships	924.00		

Regional Transit Authority of Southeast Michigan Income Statement Comparison

October 2022 - February 2023

	Total		
	Oct 2022 - Feb 2023	Oct 2021 - Feb 2022 (PY)	% Change
509.02 Meeting /Retreats	230.00		
509.09 Bank Fees	365.00	315.00	15.87%
509.99 Other Miscellaneous Expenses	2,242.57	285.00	686.87%
Total 509.00 MISCELLANOUS EXPENSES	\$ 3,761.57	\$ 600.00	526.93%
Total Expenditures	\$ 2,801,359.99	\$ 636,019.43	340.45%
Net Revenue over Expenditures	\$ 714.91	\$ 2.68	26575.75%
Net Income	\$ 714.91	\$ 2.68	26575.75%

Regional Transit Authority of Southeast Michigan

8

Balance Sheet As of February 28, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
101.00 Cash and Cash Items	
101.01 Cash in Bank - Huntington	70,489.92
101.012 Deposits in Transit	0.00
Total 101.01 Cash in Bank - Huntington	70,489.92
101.011 Cash in Bank - SEMCOG	0.00
101.02 Huntington Bank Money Market - RTA Leave Fund	1,566.89
101.04 Special Deposit - Other	0.00
Total 101.00 Cash and Cash Items	72,056.81
1072 Bill.com Money Out Clearing	0.00
Total Bank Accounts	\$72,056.81
Accounts Receivable	
102.00 Receivables	
102.01 Accounts Receivable	101,738.79
102.09 Reserves for uncollectible Acco	0.00
Total 102.00 Receivables	101,738.79
Total Accounts Receivable	\$101,738.79
Other Current Assets	
103.00 MATERIAL AND SUPPLIES INVENTORY	
103.01 Prepaid Postage	50.32
103.02 Prepaid Insurance	0.00
103.03 Pre-paid Fringe Benefits	0.00
Total 103.00 MATERIAL AND SUPPLIES INVENTORY	50.32
Total Other Current Assets	\$50.32
Total Current Assets	\$173,845.92
Fixed Assets	
112.00 TANGIBLE PROPERTY OTHER THAN FO	
112.011 Hardware/Software	2,230.95
112.02 Tangible Property - Accum. Dep	-2,230.94
Total 112.00 TANGIBLE PROPERTY OTHER THAN FO	0.01
Total Fixed Assets	\$0.01
TOTAL ASSETS	\$173,845.93

Regional Transit Authority of Southeast Michigan

9

Balance Sheet As of February 28, 2023

	TOTAL
LIABILITIES AND FUND BALANCE	
Liabilities	
Current Liabilities	
Accounts Payable	
201.01 Accounts Payable	56,941.51
Total Accounts Payable	\$56,941.51
Other Current Liabilities	
202.00 ACCURED PAYROLL LIABILITIES	0.00
203.00 ACCRUED TAX LIABILITIES	0.00
205.00 OTHER CURRENT LIABILITIES	
205.05 Miscellaneous Other Current Lia	1,998.24
Total 205.00 OTHER CURRENT LIABILITIES	1,998.24
211.00 Refundable Advance	101,853.86
212.00 Payroll Liabilities	0.00
212.01 Federal Withholding	0.00
212.02 FICA Withholding	-0.04
212.03 State Withholding	0.00
212.04 Local Withholding	0.00
212.05 Deferred Compensation 457	0.00
212.051 Deferred Comp. credit due from provider	0.00
Total 212.05 Deferred Compensation 457	0.00
212.06 Accident Insurance	0.00
212.061 Accident Insurance Premium due from Payroll	0.00
Total 212.06 Accident Insurance	0.00
212.07 Critical Illness Insurance	0.00
212.071 Critical Illness Premium due from Payroll	0.00
Total 212.07 Critical Illness Insurance	0.00
212.08 Pre-paid Legal	-0.01
212.081 Pre-Paid Legal Premiums due from Payroll	0.00
Total 212.08 Pre-paid Legal	-0.01
212.09 Voluntary Life Insurance	0.00
212.091 Voluntary Life Premiums Due from Payroll	0.00
Total 212.09 Voluntary Life Insurance	0.00
212.10 Flexible Spending	
212.101 Flexible Spending - Medical	0.00
212.102 Flexible Spending - Child Care	0.00
212.103 Flexible Spending Due from Payroll Provider	0.00

Regional Transit Authority of Southeast Michigan

10

Balance Sheet As of February 28, 2023

	TOTAL
Total 212.10 Flexible Spending	0.00
212.11 Accrued Leave Payable	10,924.08
212.12 Health Savings Account	0.00
212.13 Accrued Salaries	0.00
212.96 Retirement Account Loan Payments	0.00
212.97 Family Support	0.00
212.98 Miscellaneous Payroll Deductions	0.00
212.99 Check due to staff	0.00
Total 212.00 Payroll Liabilities	10,924.03
213.00 Deferred Revenue	
213.02 Deferred Revenue - State Grants	0.00
213.09 Deferred Revenue - Other Grants	0.00
Total 213.00 Deferred Revenue	0.00
Total Other Current Liabilities	\$114,776.13
Total Current Liabilities	\$171,717.64
Total Liabilities	\$171,717.64
Fund Balance	
Fund Balance	1,413.38
Net Revenue	714.91
Total Fund Balance	\$2,128.29
TOTAL LIABILITIES AND FUND BALANCE	\$173,845.93



Staff Report

March 2023

Overview: The purpose of this report is to provide the Board information and updates on advancement of the RTA's work program.

Staff

- **RTA Staffing** – RTA will be immediately posting three positions with the goal of creating a more dynamic team to deliver the tasks laid out in the Regional Master Transit Plan and the RTA Business Plan. The positions include Program Director, Planning and Grants Director, and Communications Associate. Below is a brief description of each position:
 - **Program Director** - This position would be primarily responsible for the business functions and the development of policy initiatives to grow transit in Southeast Michigan and strategic growth of the RTA. This includes managing the RTA Board of Directors business items (annual agenda, monthly Board meeting packets), development of the annual Budget and Business Plan, managing operational staff and contractors (Executive Assistant, Legal, Finance, Audit, Government Relations), managing compliance with federal and state policies (e.g., Title VI, DBE, procurement), developing and managing a legislative policy plan, managing all RTA funding programs and calls for projects (5310, American Rescue Plan, FTA and State formula funds, Access to Transit), and providing strategic guidance and support for all RTA planning projects and pilot programs (e.g., D2A2 service pilot, downtown to DTW pilot, Regional Master Transit Plan, Coordinated Human Services Transportation Plan, Mobility Wallet pilot, and Regional Corridor Projects), and working to develop new initiatives to advance the RTA's Mission and Vision.
 - **Planning and Grants Director** - This position would be primarily responsible for the day-to-day delivery of strategic pilots and studies undertaken by the RTA. This would include project management for planning studies and pilot projects (e.g., D2A2 service pilot, downtown to DTW pilot, Regional Master Transit Plan, Coordinated Human Services Transportation Plan, Mobility Wallet pilot and Regional Corridor Projects), working with transit providers throughout the region, overseeing existing staff and Planning Services contractors, managing all RTA grants, and working to secure new grants to the RTA's Mission and Vision.
 - **Communications Associate** - This position would be primarily responsible for working on the development of RTA graphic and narrative content include presentations, videos, reports, and social media posts. It would include monitoring and updating the communications strategy, managing the RTA newsletter content, serving as primary staff at RTA community engagement events, and growing the RTA's social media presence.

Funding and Grants

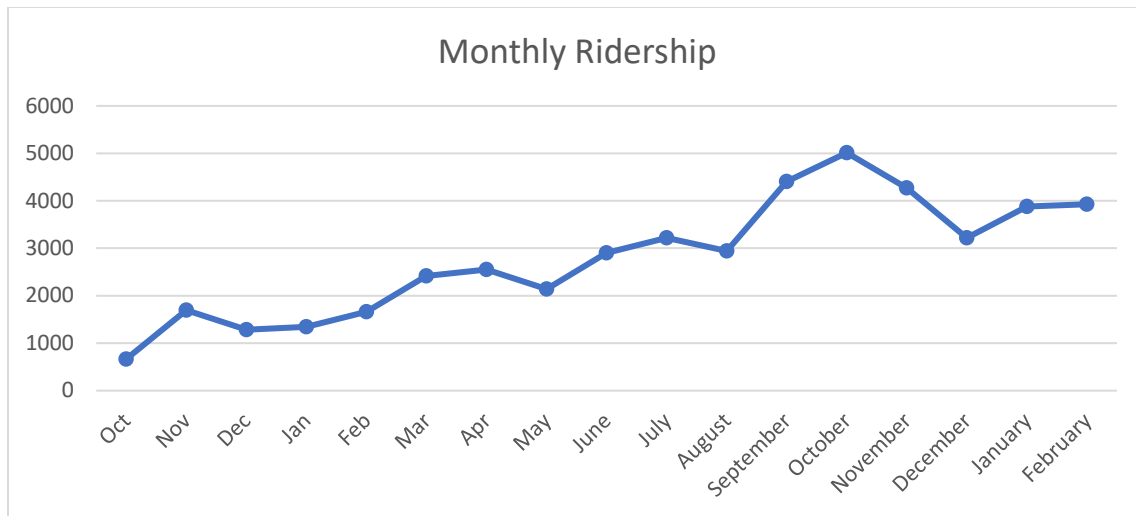
- **Fund Programming**
 - Section 5310 Call for Projects – RTA staff launched a Call for Projects for approximately \$13 million in Enhanced Mobility of Seniors and People with Disability funding (Section 5310). This funding can be used for capital projects (e.g., bus purchases, mobility

management, and technology upgrades) and operating projects (e.g., travel training, operations, and volunteer driver programs). Eligible recipients are direct recipients of federal transit funds (AAATA, DDOT, DTC, RTA, and SMART) and subrecipients that have an agreement with a direct recipient to act as a pass-through. More information is available here: <https://rtamichigan.org/5310-mobility/>

- Fiscal Year 2024 State Funds – In March/April 2023, RTA staff will work with eligible recipients of state transit funding (i.e., AAATA, DDOT, DTC, RTA, and SMART) to develop the annual application for state operating assistance and capital match. This includes the annual appropriation of Local Bus Operating funds, which makes up ~30% of the operating funding for eligible recipients.
- Fiscal Year 2023 Federal Funds – In May 2023, RTA staff will work with eligible recipients of federal transit funding (i.e., AAATA, DDOT, DTC, RTA, and SMART) to develop the annual capital program for federal formula funding. This includes the largest federal formula program, Urbanized Area Grant program, with over \$70 million in funding available for capital projects like vehicle replacements, facility rehabilitations, communications equipment upgrades, and preventive maintenance.
- American Rescue Plan Call for Projects – In summer 2023, RTA staff will begin accepting applications from the eligible transit providers (i.e., AAATA, DDOT, DTC, RTA, and SMART) for regional projects funded by the remaining 15% of American Rescue Plan (ARP) funds. These projects must advance the principles approved by the Board in November 2022.
- Access to Transit Call for Projects – In fall 2023, RTA staff will launch the inaugural Access to Transit Grant program. RTA secured \$2 million in funding to support communities improving infrastructure around their transit stations and stops, making connections for pedestrians, bicyclists, and transit riders safer, more accessible, and more attractive. This will be the first time a grant program like this has been run in the State of Michigan.
- **Grants Management** – RTA Staff completed the following grants management activities:
 - Began development and submission of necessary documentation to secure the Mobility Wallet grant, the Downtown to Airport Pilot service grant, and an amendment to the state funding that supports the MyRide2 service.
- **New Grants/Funding** – RTA Staff completed the following activities to access new funding, or to support providers and partners in accessing new funding:
 - n/a

Projects

- **Regional Master Transit Plan Update** – The Regional Master Transit Plan update was approved by the Board in February 2023. It can be read here: <https://rtamichigan.org/rmtp-update/>
- **D2A2 Service Pilot** – D2A2 has been operating since October 2021. Here are the performance metrics through February 2023:
 - Monthly ridership (February) = 3,930
 - Daily average (February) = 140
 - Monthly ridership (12-month average) = 3,274



- **MyRide2** – The MyRide2 program continues to provide mobility management services to seniors and people with disabilities throughout the RTA region. The service assisted over 4,600 callers/users in Fiscal Year 2021, which is the highest amount to-date. Fiscal Year 2022 callers/user is on track to exceed Fiscal Year 2021.
- **Mobility Wallet Pilot** - MDOT and MEDC informed RTA staff that it will receive a \$1,150,00 grant from the Mobility Wallet Challenge program of a Universal Basic Mobility pilot. The project is anticipated to start in late April 2023 and will be completed in late 2024. The pilot seeks to:
 - Expand knowledge of and access to shared mobility options through an integrated mobility fare and payment platform (the mobility wallet).
 - Enable direct transportation subsidy payments to the region’s jobseekers, other public service beneficiaries, and employees at participating partners.
 - Facilitate future fare capping to improve affordability for all travelers and operational cost savings for transit providers.

The pilot program will deliver an account-based mobility wallet that meets the five key functions established by ITS America for a group of at least 50 participants in Detroit Employment Services Corporation and United Way Southeast Michigan workforce development programs. The mobility wallet will have the capability to access multiple transportation services, including DDOT, SMART, QLine, People Mover, MoGo, and at least one scooter company (Lime, Bird, Spin, Boaz Bikes, or Link). In addition, the mobility wallet pilot will seek to test methods for deploying fare-capping across multiple providers and subsidy programs with a focus on equity through Universal Basic Mobility. The partners have decided to take a phased human-centered design approach to this challenge due to the diversity of mobility options that are being integrated, the existing fare technology involved, and the scale of the mobility equity issues for potential wallet users. Additionally, this approach is the best chance for sustainability because issuing a federally compliant RFP will open federal funds for program expansion, and all of the partners are the agencies that would have to accept, integrate, and ultimately fund any wallet deployed through this challenge.

- **Airport Service Pilot** – The RTA was notified that it received funding for a pilot transit service to create an express connection between Detroit Metropolitan Airport and Downtown Detroit. Staff



is starting to lay out a schedule for developing a pilot service proposal for Board approval. The tentative schedule is as follows:

- Spring 2023 – program federal funding and state match
- Spring/Summer 2023 – develop preliminary service proposals with stakeholders
- Fall 2023 – develop and release and RFP for service provider (if necessary)
- Winter 2023 – public hearings on service proposal
- Early 2024 – launch service

Other Activities

- **RTA’s Annual Legislative Report is due to the Michigan House and Senate Transportation Committees and Transportation Appropriations Subcommittees on March 31st.**
- Established and conducted multiple staff and stakeholder meetings, including meetings with the following groups:
 - MDOT and Michigan Infrastructure Office on regional corridors, I-375 project, New Center Intermodal Facility project, and Statewide MaaS working group
 - OFME Michigan Cities working group
- Coordinated with Communications, Legal, and Legislative contractors.

2023 Board Schedule Look Ahead

Month	Funding	Administration	Projects
March	Funding Primer Presentation	Annual Financial Audit Provider Presentations Annual Legislative Report	D2A2 Survey Report
April	Annual State Funding	Provider Presentations	Mobility Wallet Project - Launch
May	Annual Federal Funding 5310 Call for Projects - Action	Provider Presentations	
June	ARP Call for Projects - Launch		
July		Budget Overview	Airport Service Update
August	ARP Call for Projects - Action	Draft Budget	Airport Service RFP (if needed)
September	Access to Transit Call for Projects - Launch	Final Budget	
October			2023 RMTP Update - Launch
November	Access to Transit Call for Projects - Action		Airport Service Public Hearings
December	5310 Program Report		Final Airport Service Proposal