



**Approved Meeting Summary
Board of Directors**

Thursday, October 17, 2024 1:00 PM

1. Call to Order at 1:04 PM

2. Roll Call:

Board of Directors members	Government Entity	Attendance Status
Jeannette Bradshaw	Oakland County	A
Freman Hendrix	City of Detroit	P
June Lee	Wayne County	P
Dave Massaron (Chair)	State of Michigan	A
Jon Moore	Macomb County	P
Don Morandini	Macomb County	P
Dr. Erica Robertson	Wayne County	A
Alma Wheeler Smith	Washtenaw County	P
Ned Staebler	Washtenaw County	V
Helaine Zack	Oakland County	A

Absent (A); Present (P); Virtual (V) means participating online, yet unable to vote on official business.

RTA Representatives Present:

Ben Stupka, Rachel Schmuhl, Melanie Piana, Julia Roberts, Corri Wofford, Kristin Caffray, Travis Grubb, Kameron Bloye, Khalil Davis, Isaac Constans

Other Meeting Participants:

Mario Morrow & Associates – Ryan Bridges

Rehmann – Michelle Hodges

SEMOG – Adam Elghoul, Ally Racisz (virtual)

1 in-person member of the public, representing Transit Riders United (TRU)

2 virtual participants: Jennifer Kulczycki, Meeko A Williams



3. **Approval of Agenda**

Moved by Freman Hendrix and supported by Jon Moore. The October 17, 2024, Agenda was approved. The motion carried on the following roll call vote:

Board of Directors members	Government Entity	Attendance Status
Jeannette Bradshaw	Oakland County	A
Freman Hendrix	City of Detroit	Aye
June Lee	Wayne County	Aye
Dave Massaron (Chair)	State of Michigan	A
Jon Moore	Macomb County	Aye
Don Morandini	Macomb County	Aye
Dr. Erica Robertson	Wayne County	A
Alma Wheeler Smith	Washtenaw County	Aye
Ned Staebler	Washtenaw County	V
Helaine Zack	Oakland County	A

4. **Public Comment**

- Dalton Orin, Oakland Township resident, inquired about why there is not more rural transit in rural Oakland County communities like Oakland Township and Addison, for example, and asked about the Oakland County millage.
- Meeko A Williams (virtual) expressed support for D2A2 and its continuation. Mr. Williams stated that it is a great way to get around without driving given gas prices right now. Mr. Williams also said that transit really matters in the City of Detroit, and for all people trying to get to jobs, mentioned that there are not sufficient jobs to get from Detroit to Ypsilanti, and urged Board members to work with transit providers and wants Uber and Lyft credits for disabled riders.
- Mr. Stupka followed up with Mr. Orin after the meeting to address any additional questions.

5. **Executive Directors Report**



Mr. Stupka presented the Executive Directors Report to the Board, providing a summary concerning:

- QLINE Performance
 - Monthly ridership and establishing KPIs for the Board related to QLINE performance
 - On-time performance
 - Schedule vs. headway
 - Sources of delay:
 - Blockages, operation, streetcar issues, ROW maintenance
 - Above avg. Tigers home playoff game ridership
 - Second of eight new batteries delivered and installed
 - New switches and Lothrop and State installed
- D2A2 and DAX
 - Approximately 10,000 riders last month
- Plan and project updates
 - Mobility4All (M4A): 8 engagement events, with 6+ to come
 - Reconnecting Communities Pilot Grant: \$2.5 million UNITE application, submitted 9/30 to USDOT
- Staff attended the following conferences:
 - American Public Transportation Association (APTA) TRANSform Conference and EXPO
 - September 29 – October 2 in Anaheim, CA
 - Executive Director, External Affairs Director)
 - Michigan Association of Planning (MAP) Planning Michigan Conference
 - September 25 –27 in Grand Rapids
 - Program Director, Climate Transit Associate
 - MOVE America 2024
 - September 24 – 25 in Austin, TX
 - Planning and Innovation Director, Projects and Grants Associate
- Leadership APTA
 - Executive Director was accepted into APTA's CEO leadership 12-month program, starting September 20 with a cohort of 30 participants.



- Administrative Updates
- First payroll with CoStaff completed; all final insurance policies completed; RTA/QLINE integration team established

6. Presentations

There were no presentations.

7. Consent Agenda

a. Approval of the September 2024 Board Meeting Summary

Board of Directors members	Government Entity	Vote
Jeannette Bradshaw	Oakland County	A
Freman Hendrix	City of Detroit	Aye
June Lee	Wayne County	Aye
Dave Massaron (Chair)	State of Michigan	A
Jon Moore	Macomb County	Aye
Don Morandini	Macomb County	Aye
Dr. Erica Robertson	Wayne County	A
Alma Wheeler Smith	Washtenaw County	Aye
Ned Staebler	Washtenaw County	V
Helaine Zack	Oakland County	A

b. Approval of the September 2024 Financial Reports

Moved by June Lee and supported by Alma Wheeler Smith. The motion carried on the following roll call vote:

Board of Directors members	Government Entity	Vote
Jeannette Bradshaw	Oakland County	A
Freman Hendrix	City of Detroit	Aye
June Lee	Wayne County	Aye
Dave Massaron (Chair)	State of Michigan	A
Jon Moore	Macomb County	Aye
Don Morandini	Macomb County	Aye
Dr. Erica Robertson	Wayne County	A



Alma Wheeler Smith	Washtenaw County	Aye
Ned Staebler	Washtenaw County	V
Helaine Zack	Oakland County	A

8. Regular Agenda

a. Approval of RTA Insurance Package

Moved by Alma Wheeler Smith and supported by June Lee. The motion carried on the following roll call vote:

Board of Directors members	Government Entity	Vote
Jeannette Bradshaw	Oakland County	A
Freman Hendrix	City of Detroit	Aye
June Lee	Wayne County	Aye
Dave Massaron (Chair)	State of Michigan	A
Jon Moore	Macomb County	Aye
Don Morandini	Macomb County	Aye
Dr. Erica Robertson	Wayne County	A
Alma Wheeler Smith	Washtenaw County	Aye
Ned Staebler	Washtenaw County	V
Helaine Zack	Oakland County	A

b. Approval of Title VI Policy Update

Moved by Freman Hendrix and supported by Alma Wheeler Smith. The motion carried on the following roll call vote:

Board of Directors members	Government Entity	Vote
Jeannette Bradshaw	Oakland County	A
Freman Hendrix	City of Detroit	Aye
June Lee	Wayne County	Aye
Dave Massaron (Chair)	State of Michigan	A
Jon Moore	Macomb County	Aye
Don Morandini	Macomb County	Aye
Dr. Erica Robertson	Wayne County	A
Alma Wheeler Smith	Washtenaw County	Aye



Ned Staebler	Washtenaw County	V
Helaine Zack	Oakland County	A

The following questions were asked by Board members before approval of the the Title VI Policy Update:

When is the next reporting due to the FTA? Does it happen every three years? Who is RTA's reporting officer for EEO? Did the merger bump us into a different category (given that RTA's staff grew considerably)? How does that change our reporting, and how does it affect the process? Who did this/is doing this at QLINE? Do we lean on CoStaff to do the lifting on drafting compliance reports?

Answers to the following questions, which were offered during the meeting by the Executive Director and Program Manager, are as follows:

The next reporting is due in 2025.; Yes, reporting is required every three years.; The Program Director is the EEO officer for the RTA.; Yes, our status changed as we are now a 50+ person organization.; For QLINE, WSP, the RTA's On-Call Planning Consultant, also helped, along with CoStaff.

c. Executive Director Review Process

9. New Business

There was no new business.

10. Meeting adjourned at 1:38 PM.