



**Proposed Meeting Summary**  
**Board of Directors**  
 December 4, 2025  
 1:00 PM

**1. Call to Order at 1:01 PM.**

**2. Roll Call:**

<b>Board of Directors members</b>	<b>Government Entity</b>	<b>Attendance Status</b>
Jeannette Bradshaw	Oakland County	P
Freman Hendrix (Secretary)	City of Detroit	P
June Lee	Wayne County	P
Dave Massaron (Chair)	State of Michigan	P
Jon Moore	Macomb County	P
Don Morandini (Vice Chair)	Macomb County	P
Dr. Erica Robertson	Wayne County	V
Alma Wheeler Smith (Treasurer)	Washtenaw County	P
Ned Staebler	Washtenaw County	V
Helaine Zack	Oakland County	P

*Absent (A); Present (P); Virtual (V) means participating online, yet unable to vote on official business; Abstain (AB)*

*June Lee arrived at 1:17 PM.*

**RTA Representatives Present:**

Ben Stupka, Rachel Schmuhl, Julia Roberts, Corri Wofford, Mshadoni Smith-Jackson, Kristin Caffray, Isaac Constans, Dasia Mack, Jonathan Shead, Rebecca Donnelly-Lasecki, Kameron Bloye

**Other Meeting Participants:**

Michelle Hodges – Rehmann  
 Ryan Bridges, Mario Morrow, Sr. – MMA  
 John Tews – French West Vaughn (FWV)  
 Tatiana Grant – 20FIFTY Partners

### 3. Approval of Agenda

- Moved by Treasurer Wheeler Smith and supported by Member Moore. The agenda for December 4, 2025, was approved. The motion carried on the following roll call vote:

<b>Board of Directors members</b>	<b>Government Entity</b>	<b>Vote</b>
Jeannette Bradshaw	Oakland County	Y
Freman Hendrix (Secretary)	City of Detroit	Y
June Lee	Wayne County	Y
Dave Massaron (Chair)	State of Michigan	Y
Jon Moore	Macomb County	Y
Don Morandini (Vice Chair)	Macomb County	Y
Dr. Erica Robertson	Wayne County	V
Alma Wheeler Smith (Treasurer)	Washtenaw County	Y
Ned Staebler	Washtenaw County	V
Helaine Zack	Oakland County	Y

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### 4. Public Comment

- Brother Cunningham: Mr. Cunningham noted his as a transit advocate and emphasized the improvements in Southeast Michigan transit, while also noting areas for improvement. He also called for increased coordination between providers regarding their meetings. He left the phone number: (313) 444-9114.
- Robert Pawlowski, CAC Vice Chair: Mr. Pawlowski emphasized the accomplishments of the RTA this year and the role of the CAC in collaboration with the staff.
- James (Jimmy) McBroom: Mr. McBroom noted his role as a transit website developer in the region (Transit.det.city) that publishes schedule data and real-time data. He mentioned that he no longer has access to the QLINE real-time data but that there was no longer available data. He was just looking to hear back from QLINE.

## 5. Closed Session

- **Executive Director Review**

- The Board approved the motion to enter a closed session for the Executive Director Review. Moved by Chair Massaron and supported by Vice Chair Morandini. The motion carried on the following roll call vote:

<b>Board of Directors members</b>	<b>Government Entity</b>	<b>Attendance Status</b>
Jeannette Bradshaw	Oakland County	P
Freman Hendrix (Secretary)	City of Detroit	P
June Lee	Wayne County	P
Dave Massaron (Chair)	State of Michigan	P
Jon Moore	Macomb County	P
Don Morandini (Vice Chair)	Macomb County	P
Dr. Erica Robertson	Wayne County	V
Alma Wheeler Smith (Treasurer)	Washtenaw County	P
Ned Staebler	Washtenaw County	V
Helaine Zack	Oakland County	P

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- The Board approved the motion to resume open session. Moved by Chair Massaron and supported by Vice Chair Morandini. The motion carried on the following roll call vote:

<b>Board of Directors members</b>	<b>Government Entity</b>	<b>Attendance Status</b>
Jeannette Bradshaw	Oakland County	P
Freman Hendrix (Secretary)	City of Detroit	P
June Lee	Wayne County	P
Dave Massaron (Chair)	State of Michigan	P
Jon Moore	Macomb County	P
Don Morandini (Vice Chair)	Macomb County	P
Dr. Erica Robertson	Wayne County	V
Alma Wheeler Smith (Treasurer)	Washtenaw County	P
Ned Staebler	Washtenaw County	V
Helaine Zack	Oakland County	P

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- The Board finalized the Executive Director Review and approved the contractual bonus. Moved by Treasurer Wheeler Smith and supported by Member Zack. The motion carried on the following roll call vote:

<b>Board of Directors members</b>	<b>Government Entity</b>	<b>Vote</b>
Jeannette Bradshaw	Oakland County	Y
Freman Hendrix (Secretary)	City of Detroit	Y
June Lee	Wayne County	Y
Dave Massaron (Chair)	State of Michigan	Y
Jon Moore	Macomb County	Y
Don Morandini (Vice Chair)	Macomb County	Y
Dr. Erica Robertson	Wayne County	V
Alma Wheeler Smith (Treasurer)	Washtenaw County	Y
Ned Staebler	Washtenaw County	V
Helaine Zack	Oakland County	Y

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## **6. Executive Directors Report**

- Big News – Transit app Launch
  - Launch Highlights
  - Next Steps
- QLINE Performance
  - Ridership
  - On-time metrics
  - Delays
  - Safety
- D2A2/DAX
- Communications
- General Updates
- Strategy
  
- Vice Chair Morandini: I noticed that almost every car on Woodward is on the tracks. Have we designed a system that improves safety as it relates to cars not being on the tracks?
  - ED Stupka: It would be helpful if we had dedicated lanes, but yes, most of our safety issues are related to individual cars and streetcars.

## 7. Presentations

There were no additional presentations.

## 8. Consent Agenda

### a. Approval of September 2025 Board Meeting Summary

### b. Procurement Advisory Notice

- Moved by Member Lee and supported by Secretary Hendrix to approve the Consent Agenda. The motion carried on the following roll call vote:

<b>Board of Directors members</b>	<b>Government Entity</b>	<b>Vote</b>
Jeannette Bradshaw	Oakland County	Y
Freman Hendrix (Secretary)	City of Detroit	Y
June Lee	Wayne County	Y
Dave Massaron (Chair)	State of Michigan	Y
Jon Moore	Macomb County	Y
Don Morandini (Vice Chair)	Macomb County	Y
Dr. Erica Robertson	Wayne County	V
Alma Wheeler Smith (Treasurer)	Washtenaw County	Y
Ned Staebler	Washtenaw County	V
Helaine Zack	Oakland County	Y

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## 9. Regular Agenda

### a. Approval of September and October 2025 Financial Reports

- Michelle Hodges from Rehmann presented the September (preliminary FY 2025 financial statements) and October 2025 Financial Reports.
- Moved by Treasurer Wheeler Smith and supported by Member Zack to approve the September and October 2025 Financial Reports. The motion carried on the following roll call vote:

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Jeannette Bradshaw	Oakland County	Y
Freman Hendrix (Secretary)	City of Detroit	Y
June Lee	Wayne County	Y
Dave Massaron (Chair)	State of Michigan	Y
Jon Moore	Macomb County	Y
Don Morandini (Vice Chair)	Macomb County	Y
Dr. Erica Robertson	Wayne County	V
Alma Wheeler Smith (Treasurer)	Washtenaw County	Y
Ned Staebler	Washtenaw County	V
Helaine Zack	Oakland County	Y

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**b. Approval of Transit Marketing Services Vendor Award**

- Moved by Vice Chair Morandini and supported by Treasurer Wheeler Smith to approve the Transit Marketing Services Vendor Award. The motion carried on the following roll call vote:
- Secretary Hendrix asked John and Tatiana questions about their role in this contract, including who they are, where they are from, etc. Hendrix also asked about local representation.
  - John Tews: Tews gave information about the company’s history, leadership, and experience.
  - Tatiana Grant: Grant explained the role of 20FIFTY Partners in this contract and provided information about this company’s history, leadership, and experience. She also described the two company’s relationship and history with one another and the ways in which they will provide local expertise.
- Member Robertson asked questions about community engagement, specifically around experience in this region and its communities.
  - Tatiana Grant: Grant offered a detailed explanation of 20FIFTY Partners’ community engagement experience in this region and with public transit. This includes previous work done with QLINE, the Kresge Foundation, Kellogg Foundation, and the Joe Louis Greenway Partnership.

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Jeannette Bradshaw	Oakland County	Y
Freman Hendrix (Secretary)	City of Detroit	Y
June Lee	Wayne County	Y
Dave Massaron (Chair)	State of Michigan	Y
Jon Moore	Macomb County	Y
Don Morandini (Vice Chair)	Macomb County	Y
Dr. Erica Robertson	Wayne County	V
Alma Wheeler Smith (Treasurer)	Washtenaw County	Y
Ned Staebler	Washtenaw County	V
Helaine Zack	Oakland County	Y

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**c. Approval of CY 2026 RTA Board of Directors Meeting Dates**

- Moved by Secretary Hendrix and supported by Member Bradshaw to approve the CY 2026 RTA Board of Directors Meeting Dates. The motion carried on the following roll call vote:
- Member Robertson: Will there be a rescheduled Strategic Planning Session?
  - Executive Director Stupka: It has not presently been rescheduled, but it will most likely be at the January or February Board meeting. This is something that the staff is still planning.

<b>Board of Directors members</b>	<b>Government Entity</b>	<b>Vote</b>
Jeannette Bradshaw	Oakland County	Y
Freman Hendrix (Secretary)	City of Detroit	Y
June Lee	Wayne County	Y
Dave Massaron (Chair)	State of Michigan	Y
Jon Moore	Macomb County	Y
Don Morandini (Vice Chair)	Macomb County	Y
Dr. Erica Robertson	Wayne County	V
Alma Wheeler Smith (Treasurer)	Washtenaw County	Y
Ned Staebler	Washtenaw County	V
Helaine Zack	Oakland County	Y

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**d. Approval of Title VI Program Update**

- Moved by Treasurer Wheeler Smith and supported by Member Moore to approve the Title VI Program Update. The motion carried on the following roll call vote:

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Jeannette Bradshaw	Oakland County	Y
Freman Hendrix (Secretary)	City of Detroit	Y
June Lee	Wayne County	Y
Dave Massaron (Chair)	State of Michigan	Y
Jon Moore	Macomb County	Y
Don Morandini (Vice Chair)	Macomb County	Y
Dr. Erica Robertson	Wayne County	V
Alma Wheeler Smith (Treasurer)	Washtenaw County	Y
Ned Staebler	Washtenaw County	V
Helaine Zack	Oakland County	Y

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**e. Planning and Innovation Projects Update**

- Planning and Innovation Director, Julia Roberts, presented the Planning and Innovation Projects Update.
- The Board received the Planning and Innovation Projects Update.
- Chair Massaron: Can we include earned media education with the installation of the bicycle crossing signs?
  - Julia: Yes, this is something that External Affairs is already working on.

**f. Disadvantaged Business Enterprise (DBE) Update**

- The Board received the Disadvantaged Business Enterprise (DBE) Update.
- Secretary Hendrix: In what ways is the federal government monitoring this IFR?

**10. New Business**

**11. Meeting adjourned at 2:29 PM.**