



**REGIONAL  
TRANSIT AUTHORITY**  
OF SOUTHEAST MICHIGAN

**Public Transit Providers Advisory Committee and Planning and Service  
Coordination Committee Joint Meeting**

Thursday, January 14, 2016

1:30 PM

Regional Transit Authority of Southeast Michigan

1001 Woodward Avenue, Suite 1400

Detroit, MI 48226

**AGENDA**

1. Call to order
2. Approval of Agenda
3. Approval of the December 10, 2015 Public Transit Providers Advisory Committee meeting summary
4. Approval of the November 12, 2015 Planning and Service Coordination Committee meeting summary
5. Public comment
6. New PAC Member from DDOT – Neil Greenberg
7. 2016 PAC Officers Election
8. CMAQ/TAP Presentation
9. Bus Collision Avoidance Systems Update
10. Folding Map Update
11. Performance Metrics Update
12. Yield to the Bus Update
13. Master Plan/Corridor Plan Updates and Public Meeting Schedule
14. ReMix Update
15. Master Calendar Update
16. Fare Study MOU – Additional Discussion
17. Members' Good News
18. New Business
19. Adjourn

*The Committee may, at its discretion, revise this agenda or take up any other issues as need and time allow.*

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Proposed Meeting Summary  
Regional Transit Authority  
Planning and Service Coordination Committee  
Thursday, November 12, 2015

**1. Call to order 12:21**

Committee Members Present:

Roy Rose, Chair; Alma Smith; Chuck Moss; Donald Morandini; Mark Gaffney

RTA Representatives Present:

Michael Ford; Tiffany Gunter; Virginia Lickliter; Benjamin Stupka

**2. Approval of Agenda**

Moved by Mark Gaffney and supported by Donald Morandini to approve the agenda. Approved unanimously.

**3. Approval of Meeting Summary**

Moved by Donald Morandini and supported by Chuck Moss to approve the October 22, 2015 Meeting Summary. Approved unanimously. Alma Smith was not in attendance on October 22, 2015 and abstained from voting.

**4. Public Comments**

There were none.

**5. Service Expansion – Update**

Michael Ford reported that the issue of the City of Detroit ordinance has been referred to corporate counsel at the city. He also reported that having been at meetings concerning the service expansion, both DDOT and SMART are eager to make progress.

**6. Survey – Update**

Ben Stupka reported that two surveys were approved over the summer. The first is a user survey that is being done on all of the providers throughout the region. The survey will be completed in the next week and the results will be available in early December. The second is the general public survey. The questions that the consultants have created will be presented to the PAC and the Board for review and comment.

## 7. Airport RFP – Update

Michael Ford reported that the RFP has been updated, based on input from prospective providers, to make clear what the RTA is contributing to the project, what the timeline is and to provide for more flexibility in vehicle sizes. He reported that the hope is to begin service in 2016 and to conduct a one-year demonstration project with flexibility to extend the project. He also reported that we will focus on two routes – one between the Airport and Detroit and the option of another between the Airport and either Oakland or Macomb Counties. Mr. Ford also reported that he will be meeting with Airport staff to clarify details of a required permit.

Roy Rose asked if the goal is to start two routes. Mr. Ford answered that the main goal is to begin a route from the City of Detroit with the option for a second route if funding permits.

Alma Smith asked if this service will be for airport service only and if so, how will it be determined what the rider intends to do once they board the vehicle. Ben Stupka answered that the fare model will be similar to what it is for the Ann Arbor airport service and will be a flat rate. The system will also require pre-reservation. Ms. Smith also asked if there is a maximum time that is being planned for riders to be on the vehicles. Mr. Ford replied that the goal would be 40-50 minutes, especially from downtown Detroit. Ms. Smith also asked if the number of stops on a route will be capped. Mr. Ford replied that there would be no more than three but probably two stops. Ms. Smith asked if the RTA will make an effort to work with a garage to provide discounted parking for the service. Mr. Ford replied that staff would work to make the service as easy and convenient as possible.

Mark Gaffney suggested that the RTA should be willing to negotiate with a successful bidder on also providing service to airport employees.

Robert Cramer (SMART) asked if the Federal CMAQ money mentioned in the memo referred to the Federal 80% and if there is a State match or local match. Ben Stupka answered local match would be needed and that it would have to be negotiated through the fares generated by the project. Mr. Cramer noted that in the RFP map, the Oakland and the Macomb routes come through downtown Detroit. He asked if those routes would have to stop downtown. Mr. Stupka stated that the map is to lay out concepts and that routes and stops would need to be negotiated in the contract. Mr. Cramer asked if there is anything that would preclude DDOT or SMART from bidding on the project. Mr. Stupka replied that there was not.

## 8. Planning Project Updates

### a. Regional Master Transit Plan

Michael Ford reported that the RTA has been engaged in public outreach for the Regional Master Transit Plan. He reported that a draft should be provided in a few months.

### b. Michigan Avenue and Gratiot Avenue Corridor Studies

Michael Ford stated that the project is currently at a tier 2 analysis. Staff and the project contractors have been conducting outreach on the corridors.

Ben Stupka also reported that transit oriented development workshops had been conducted along the Gratiot corridor. He reported that he and the contractors had met with local officials to discuss station locations and land use along both corridors.

Mr. Stupka reported that on the Michigan Avenue corridor, the project is moving forward with both commuter rail and bus rapid transit. He reported that a joint meeting of the Technical Advisory Committee and Policy Advisory Committee would be held the following week.

c. Woodward Avenue Corridor Study

Michael Ford reported that the advisory committee was reassembled. Ben Stupka reported that the committee discussed the environmental categorical exclusion process, the Section 106 impacts for historic preservation and traffic impacts. He reported that there will also be two rounds of public outreach in early 2016.

9. New Business

Michael Ford reported that the MOU for an integrated fare card is being updated. The committee for the fare card study will begin to discuss next steps.

Robert Cramer asked if this committee will review and approve the scenarios of the master plan. Michael Ford responded that the role of the committee is to review and recommend to the board. Mr. Cramer asked if there is a timeframe for when the committee will review the master plan. Mr. Ford replied that a draft should be ready for review by January 2016.

10. Meeting adjourned at 1:01